

Draft until signed at the next meeting

STOKE FERRY ORDINARY PARISH COUNCIL MEETING

Minutes of the Ordinary Parish Council meeting held

On **Wednesday 17th April 2024, at 7.00pm in the**

Village Hall, Lynn Road, Stoke Ferry

67/24 To record the names of those present

Cllr S Lintern - Chair, Cllr T Mann – Vice-Chair, Cllr A Hayward, Cllr J Taylor, Cllr D Stocking, Cllr S Collins, Cllr G Reeve and Cllr L Juniper-Solley.

Cllr M Storey – Norfolk County Councillor

Gail Robinson – Clerk and RFO

4 Parishioners

68/24 To receive and consider acceptance for apologies of absence

It was **resolved** to accept apologies from Cllr D Robinson.

69/24 Openness and transparency notice - The Parish Council record the meeting.

Aggressive or abusive behaviour towards members of the Parish Council, staff or members of the public will not be tolerated. If this happens you will be asked to leave the meeting and if necessary, the meeting will be suspended. Member of the public asked to only speak when they are permitted to do so.

Those present were all reminded of the above statement.

70/24 To receive declarations of interest from members or to note dispensations where applicable

There were no declarations of interest.

71/24 To approve the minutes of the Ordinary meeting held on 20th March 2024 and to note matters arising (Clerk's Report)

It was proposed by Cllr Reeve that the minutes of the last meeting should be accepted as a true and accurate record of the meeting. This was seconded by Cllr Juniper-Solley and all agreed. It was resolved to approve the minutes and they were duly signed by Cllr Lintern.

72/24 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes)

- A parishioner discussed another parishioner from the village, which had recently benefited from the friendships made at the Blue Bell and the big difference this had made to her life since the death of her husband. The parishioner felt that Councillors need to be recognised for the asset they are to the village.
- A parishioner discussed the need to access her home in a vehicle from the front of her property, which would mean going across the grassed area there. The Parishioner felt that all the grassed areas at Buckenham drive are very bad. She noted that she owns some of grass and Borough Council owns some of the grass at the front of her property. The parishioner would like the kerb to be dropped and would like to be able to park vehicles on her property. Councillors feel this is a

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highways issue, and the question should be put to the local highway engineer. The drop kerb cost would be parishioner responsibility. Parishioner to send details to Clerk and Parish Council will ask highways/Cllr Storey to see if they can support this.

73/24 Cllr Sue Lintern (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance

Cllr Storey reported:

After a brief discussion about the special expenses' amounts relating to Stoke Ferry and how this is spent on the village, Cllr Storey agreed with Cllr Mann's suggestion that more details about BC funding are put on the Stoke Ferry website to help parishioners better how money is spent. Details about funding can also be found on the Borough Council and County Council websites.

Cllr Storey discussed information pertinent to Norfolk, all details of which can be found on the Norfolk County Council website. A Councillor noted that Stoke Ferry has successfully been voted best neighbourhood of the year, which is a wonderful achievement for the whole village.

Cllr Lintern reported:

Attended Environment and Communities Committee meeting and attended a bus stop presentation. Bus stops are being updated in all villages that require this. There has been a 16% rise in passenger numbers recently.

Local plan meetings have resumed. Cllr Lintern highlighted for how important these meetings are for Parish Council to respond to applications. Responses must be constructive and valid. The inspector does really listen to points raised and specific questions. When the local plan consultation comes out SFPC must comment to ensure the local plan meets the needs of the village. It is hoped the current plan will be adopted early next year. It was noted how important a Neighbourhood Plan is for a village. It was noted that the Parish Council may need to do a review of the Neighbourhood Plan when the Local Plan is done. Bradfield Place site might be brought forward this year.

The Village hall site around is expected to start September of this year.

Litter pick red tags - no need to use these if a litter pick has taken place. The Borough Council just needs details of bags to be collected, including location and number of bags. Equipment will be provided by the Borough Council for litter picks. Cllr Stocking noted that level of litter in various locations in the village has dropped.

Cllr Lintern further discussed the Local Development meeting and noted that the Inspector really did listen to comments from Parish Councillors.

74/24 To consider for approval any action in relation to the land transfer of Limehouse Common

No update at this time.

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75/24 To consider planning applications that require Parish Council comment

- 24/00489/F - Construction of dwelling and garage following demolition of existing dwelling at Meadow View Bridge Road Stoke Ferry King's Lynn Norfolk PE33 9TB – deadline 17th April 2024. This was sent in yesterday.
- 24/00586/F - This is a Rear Extension to the original property consisting of One Single Storey extension and One Double Storey extension. at Deanscroft High Street Stoke Ferry King's Lynn Norfolk PE33 9SF – Deadline 1st May 2024
2 Councillors objected, 6 supported the application.
It was resolved to support the application; however, **they do have concerns regarding the lack of parking as there is no provision for off street parking and the High Street is already very congested.**
- 24/00593/O - Outline Application: Proposed Single Dwelling Plot at Land Rear NE Number 10 And E of Number 11 Bridge Road Stoke Ferry Norfolk – Deadline 3rd May 2024
Cllr Lintern proposed to object to the application, 7 agreed to object and 1 abstained. It was resolved to objection to the application with the following comments:
The application is outside the settlement development boundary and therefore conflicts with our Neighbourhood Plan. If approved this sets a dangerous precedent for backfill, given the number of large gardens in Stoke Ferry. This site is also on a flood plain and part of a wildlife corridor. There are already upwards of 40 approved plans for new houses likely to go ahead in the near future in Stoke Ferry and this would be considered to be over-development.

76/24 To consider financial items

- Bank account balance as at 16th April 2024 £35,237.28
- Income
Precept £23,519.51
CIL grant 28th April £505.43. Clerk to confirm when this must be spent by and what it can be spent on.
- To approve payments – It was resolved to make the following payments.

Payee	Regards	Payment method	Net	VAT	Gross
ICO	Data protection fee	DD 19/5/24	£35.00	0	£35.00
Bequality Marketing	Website hosting	BACS	£30.00	0	£30.00
Ewing	Payroll processing	BACS	£99.00	£19.80	£118.80
TT Jones Electrical	Street light maint	BACS	£40.27	£8.05	£48.32
NorfolkALC/National	Subscription	BACS	£294.02	0	£294.02
HHA Grounds Maint	Grounds maint	BACS	£365.00	£73.00	£438.00
Taylor Graphics Installation	Spoils sign	BACS	£45.00	0	£45.00
BCKLWN	5 dog bins	BACS	£475.80	£95.16	£570.96
Wave	Water	BACS	£38.20	0	£38.20
NorfolkALC/NALC	Training	BACS	£72.00	£14.40	£86.40

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- Receive bank Reconciliation
As per bank balance.
- To consider accepting Parish Partnership grant offers:
 - Wig Wags £1,900.00 – Resolved to accept.
 - Trod £15,000.00 – Resolved not to accept.
 - Footway £2,000.00 – Resolved to accept.
Cllr Lintern proposed to agree the above, this was seconded by Cllr Taylor and all agreed.
- To consider West Norfolk Community cycle storage grant offer
 - Sheffield cycle stand/toast style cycle rack 100%, 2 of up to the value of £400
 - Cycle maintenance and repair stand 75%, 1 of up to the value of £1,125 grant (£1,500 total max cost) Clerk to email the conditions of this offer and the original offer to everyone.

77/24 To approve the register of decisions made on email/phone to be ratified at the next council meeting

Social media post on behalf of Cllr Mann and Cllr Lintern. Cllr Lintern noted that 6 out of the 9 councillors were asked prior to posting. Cllr Hayward proposed to ratify this decision, Cllr Reeve seconded all agreed.

Planning application 24/00489/F – The following response was ratified.

The Parish Council does not normally approve applications outside of the development boundary. However, in this instance this is a replacement dwelling which we feel will enhance the overall street scene and is in keeping with the nearby properties and therefore we are supporting this application to be approved. However, there are a number of concerns we would like to be conditioned:

- We have concerns regarding foul water/sewage drainage and would like to ask for conditions to ensure there is no water pollution.
In recent winters, the water table has usually been around 2.5m - 2.8m an OD therefore it is very unlikely that the proposed conventional drainage field would work effectively in these conditions.
- Flood Risk Assessment – with projected flood levels being increased by 20% due to climate change, this site will be 240mm above the FFL and therefore appropriate measures need to be incorporated.
- There is evidence of large amounts of waste being brought to the site to be burnt plus rubble and other building waste materials being buried. We are keen to ensure this does not become a dumping ground for outside waste and would also like to ensure correct licences are held for any such activities.
- It is likely there will be asbestos on this site and the removal will need to be appropriately conditioned.

Item 14 – Considered communication policy from website. Cllr Lintern proposed changes to the wording, this was seconded by Cllr Taylor and all agreed.

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78/24 To consider D Day event activities – up date

Cllr Juniper-Solley noted that there is official wording to be read out on 6th June at 9.18pm, beacon lighting. This has been circulated. Activities - white wreath and poem to be read out at the war memorial then move to the beacon Cllr Taylor and Cllr Mann to lead this.

On Saturday the Blue Bell is going to do theme event with music and cocktails. The Playing Field will have something for families on the Sunday, activities and BBQ. There is nothing being held at the Village Hall. No flag needed. But bunting will be put up.

79/24 To consider using .gov email address as recommended

Agenda item for next meeting as more information is needed. Cllr Hayward to suggest way forward after the Clerk has sent more information.

Councillors considered the website. It was agreed that a working group would be set up consisting of Cllr Lintern, Cllr Hayward, Cllr Mann and Cllr Juniper-Solley.

In the meantime, it was agreed that the website provider would split the information on the Finance and News tab for a charge of £125.

80/24 To consider social media interactions

Considered earlier in the meeting.

81/24 To review Parish Council website and consider alternative set up/layout

Considered at item 79/24 and agreed the website needs to be improved.

82/24 To receive urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items

A parishioner has kindly agreed to volunteer as handyman and someone else will be on reserve but will charge. Cllr Lintern discussed with the parishioner the items that need doing. Clerk to send job specification to the volunteer. It was agreed a waste disposal licence may be needed and need to find out the best way for waste to be disposed of. It was agreed that a way forward would be taken via email. Cllr Taylor to let the Clerk know who empties bins for a local company. Cllr Hayward to send volunteers email to Clerk.

It was noted that the village won a neighbourhood of the year award, the councillors were very pleased for the village, which recognised the good work of the whole village and community groups.

Do not follow the SATNAV sign – Clerk to ask Highway if this sign could be put up as a way to deterring people from going down a particular road that is not suitable for large vehicles. Cllr Stocking to forward exact details to the Clerk.

A councillor suggested the idea of having a youth council, which could help the Parish Council learn more about the needs of the younger people in the village.

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83/24 To approve next meeting will be the Ordinary Parish Meeting on Wednesday 15th May 2024 at 7.00 pm in the Stoke Ferry Village Hall 6.30pm Annual Parish Meeting and Annual Parish Council meeting

Councillors noted the details of the next meeting.

84/24 To resolve on moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)

No items for consideration.