

STOKE FERRY ANNUAL PARISH COUNCIL MEETING
All Stoke Ferry Parish Councillors are summoned
On **Wednesday 22nd May 2024, following the Annual Parish Meeting at**
6.30pm, at approximately 6.45pm
To be held in the Village Hall, Lynn Road, Stoke Ferry

Published by: Gail Robinson Clerk & RFO
On 13th May 2024

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Election of Chair and Vice Chair (Chair to sign the Declaration of Acceptance of Office)
2. To record the names of those present
3. Openness and transparency notice - The Parish Council record the meeting.
Aggressive or abusive behaviour towards members of the Parish Council, staff or members of the public will not be tolerated. If this happens you will be asked to leave the meeting and if necessary, the meeting will be suspended. Member of the public asked to only speak when they are permitted to do so.
4. To receive and consider acceptance for apologies of absence
5. To receive declarations of Interest from members or to note dispensations where applicable
6. To approve the minutes of the Ordinary meeting held on 17th April 2024 and to note matters arising (Clerk's Report)
7. To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).
8. To undertake Council administration
 - i. To note: Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary) (by end of May 2024)
 - ii. To note the Annual Review of Dispensation Requests
 - iii. To approve adoption of the Model Code of Conduct - **send out**
 - iv. To approve meeting dates up to May 2025: 19 June, 17 July, no meeting August, 18 Sept, 16 Oct, 20 Nov, 18 Dec, 22 Jan, 19 Feb, 19 March, 16 April and 21 May – including Annual Parish Meeting and Annual Parish Council Meeting.
 - v. To review and approve Standing Orders – **send out – no change**
 - vi. To review and approve Financial Regulations (From updated model document April 2024)
 - vii. To review and approve Asset Register – **Send out**
 - viii. To approve annual Insurance quote 2024/25 – **question S**
 - ix. To review authorised bank signatories/online banking authorisation
 - x. To approve bank accounts/reconciliation Year ended 31.3.24 – **send out**
 - xi. To approve the Annual Accountability Governance Return (AGAR) Audit 2023/24 in order defined within the document and accompanying information due to return to the External Auditor – **send out**
9. To restate General Power of Competence

10. Cllr Sue Lintern (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance
11. To consider for approval any action in relation to the land transfer of Limehouse Common
12. To consider planning applications that require Parish Council comment
 - 24/00747/F Extension to rear of Cottages at Station Cottages Bridge Road Stoke Ferry King's Lynn Norfolk PE33 9TB
13. To consider financial items
 - Bank account balance
 - Income
 - To approve payments
 - Receive bank Reconciliation -
14. To approve the register of decisions made on email/phone to be ratified at the next council meeting
15. To consider using .gov email address as recommended
16. To consider correspondence and any items that require an action. All correspondence circulated by email prior to the meeting.
 - S38 Furlong Road, Stoke Ferry - Freebridge street lighting requirements
17. To receive urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items
18. To approve next meeting will be the Ordinary Parish Meeting on Wednesday 19th June 2024 at 7.00 pm in the Stoke Ferry Village Hall
19. To resolve on moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)
 - To consider quotes received

Signed: G Robinson - Clerk

Date: 10th May 2024