

## **STOKE FERRY ORDINARY PARISH COUNCIL MEETING**

All Stoke Ferry Parish Councillors are summoned  
On **Wednesday 17<sup>th</sup> May 2023**, following the Annual Parish meeting at 6.30pm,  
**at approximately at 6.45pm**

To be held in the Stoke Ferry Village Hall, Lynn Road, Stoke Ferry

Published by: Gail Robinson Clerk & RFO

On 10<sup>th</sup> May 2023

### **MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

#### **AGENDA**

- 1 To record the names of those present
- 2 Openness and transparency notice - The Parish Council record the meeting. Aggressive or abusive behaviour towards members of the Parish Council, staff or members of the public will not be tolerated. If this happens you will be asked to leave the meeting and if necessary, the meeting will be suspended. Member of the public, developers and the police are asked to only speak when they are permitted to do so.
- 3 Election of Chair and Vice Chair (Chair and Vice Chair to sign the Declarations of Acceptance of Office)
- 4 To receive and consider acceptance for apologies of absence
- 5 All Councillors ask to sign the Declaration of Acceptance of Office (First meeting after an election)
- 6 To receive declarations of interest from members or to note dispensations where applicable
- 7 To approve the Minutes of the Ordinary Meeting held on 19<sup>th</sup> April 2023 and to note matters arising (Clerk's Report)
- 8 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).
- 9 To undertake Council administration
  - a) To note: Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary) (by end of May 2023)
  - b) To note the Annual Review of Dispensation Requests
  - c) To approve adoption of the Model Code of Conduct
  - d) To approve meeting dates up to May 2024: 21 June, 19 July, no meeting August, 20 Sept, 18 Oct, 15 Nov, 20 Dec, 17 Jan, 21 Feb, 20 March, 17 April and 15 May – including Annual Parish Meeting and Annual Parish Council Meeting.
  - e) To confirm return of Election Expenses forms
  - f) To review and approve Standing Orders
  - g) To review and approve Financial Regulations
  - h) To review and approve Asset Register
  - i) To approve annual Insurance quote 2023/24
  - j) To review authorised bank signatories/online banking authorisation
  - k) To approve bank accounts/reconciliation Year ended 31.3.23
  - l) To approve the Annual Accountability Governance Return (AGAR) Audit 2022/23 in order defined within the document and accompanying information due to return to the External Auditor
  - m) To restate the General Power of competence

- 10 Cllr Sue Lintern (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance
- 11 To consider and approve Stoke Ferry Members Allowance 2023/24
- 12 To receive an update from the Bluebell campaign group
- 13 To receive an update from the Neighbourhood Plan Working Group
- 14 To consider for approval any action in relation to the land transfer of Limehouse Common
- 15 Register of decisions made on email to be ratified at the meeting
- 16 To consider adding names to the war memorial
- 17 To consider planning matters:
  - Applications:
  - Decisions:
  - Correspondence:
  - Notification of New Property Addresses residential houseboats:  
The Couch and The Slipway, River Walk, Stoke Ferry.
- 18 To consider financial items
  - Bank account balance
  - Income
  - To approve payments
  - Bank Reconciliation
- 19 To receive urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items
- 20 To approve next meeting will be the Ordinary Parish Meeting on Wednesday 21<sup>st</sup> June 2023 at 7.00 pm in the Stoke Ferry Village Hall

Signed: G Robinson - Clerk

Date: 10<sup>th</sup> May 2023