

STOKE FERRY PARISH COUNCIL
Minutes of the Ordinary Meeting held on
Wednesday 2 November 2022 at 7.00 pm held in Stoke Ferry Village Hall

Present:

Cllr Sue Lintern (Chair
Cllr Andrew Hayward
Cllr Mandy Leamon
Cllr Gail Reeve
Cllr Lyn Juniper-Solley
Cllr Donna Stocking
Cllr Janet Taylor
Helen Richardson (Parish Clerk and Financial Responsible Person)

Also in Attendance:

Cllr Colin Sampson, Borough Council

Public: 2

178/22 Openness and Transparency Notice

The Parish Council record the meeting. The Chair notified the public of this.

179/22 Apologies for Absence

Apologies were received and accepted from Cllr Stuart Collins and Cllr Trudy Mann (Vice Chair) (personal reasons).

180/22 To receive Declarations of Interest from Members on any item to be discussed.

Dispensations granted to Councillors for the Blue Bell, Budget and Neighbourhood Plan was noted. Cllr Janet Taylor and Cllr Donna Stocking declared interests in regard to payments.

181/22 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).

182/22 Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance

Cllr Colin Sampson

- Shared that there was Warm hub funding available at £2k.
- Cllr Colin Sampson also continued to have funds available to community organisations.

Cllr Martin Storey

- Sent apologies if there was anything he could assist with to contact him.

183/22 To approve the Minutes of the Ordinary Meeting on 5 October 2022 and Matters Arising Report

RESOLVED: That the minutes of the Ordinary meeting on 5 October 2022 be approved. (Cllr Gail Reeve proposed, Cllr Andrew Hayward seconded, four were in favour, two abstained as were not present at the meeting).

Matters Arising Report November 2022

Pending

Buckenham Drive Land Transfer – The Clerk emailed the Borough Council on 11 October to query boundary responsibilities for fences and trees from bordering properties and tree roots that were in the footpath identified as part of the land and awaited further information. It was understood the BCKLWN will have to advertise the land for disposal.

Scam Awareness Training (Police) – The Council were going to explore interest in the parish for attending such training before confirming a date.

Lark Road Application – Application update received from BCKLWN on 11 October to advise that there was an outstanding objection from the LLFA, and they were still waiting for an updated Arboriculture Survey/Tree Report. If this information was not received in a timely manner, the planning officer advised that they would proceed to determination based on the information currently submitted. The Clerk agreed to follow up further.

Fly Tipping Query – The Clerk emailed the BCKLWN on 11 October to ask if they would clear fly tipping from parish council owned land, and charge or not charge and had received no response. Cllr Colin Sampson advised that he had asked the teams at the BCKLWN responsible for fly tipping collection whether they would remove from Parish land, and they were going to give it some consideration.

Resolved

Indigo Streetlight – reported as out to NCC on 11 October.

EROB Book – New book ordered on 11 October

FP17 – The Clerk emailed 2 Ag on 11 October to ask they maintain this footpath.

Railway Road – There was lots of rubble and soil was coming onto the site and hopefully will start work soon

Path from Bradfield Place to Playing Field, Garages and Playing Field Hedge – A Manager from Freebridge called the Clerk on 27 October. They advised that there was no plan for the garages currently and those which were not let will not be let in future, but those currently let would continue to be charged for. If there was fly tipping on their land, they would collect it. They had inspected the pathway from the Playing Field to Bradfield Place and confirmed there was clear access, but they would still need to investigate ownership. They inspected the playing field hedge, and any maintenance would be carried out as soon as they have a contract in place but there were no timescales on this currently. In regard to the Buckenham Drive overgrown garden the Clerk was awaiting an email with contact details for a manager who would be able to look into this. [Subsequent to the meeting the garden was cleared by Freebridge, so no further action was required].

Planning Applications (no consultation required)

22/00178/TREECA Stoke Ferry Walnut x 1- To dismantle Walnut to ground level. Within conservation Area Osborne House High Street Stoke Ferry King's Lynn Norfolk PE33 9SF

Planning Application Decisions by BCKLWN (no consultation was required)

22/00159/TREECA Stoke Ferry the Old Bull Bridge Road Stoke Ferry King's Lynn Norfolk PE33 9TB - T1, T2 - @ x banks of cypress hedge at either side of the front of the property to reduce and trim to neaten aesthetic. T3. Willow overhanging river to re pollard. Tree Application - No objection 30 September 2022 Delegated Decision

22/00201/TREECA Stoke Ferry Cherry Tree Group x 9- To reduce shared crown by 1.5m and thin by 10%, fell 5 x least developed stems within group. Hedge adjacent to field boundary - To reduce height of hedge down to 2m from ground level. 2 Mill Houses Boughton Road Stoke Ferry Norfolk PE33 9ST

Planning Applications (received between meetings and no comments returned)

22/01740/F Proposed single storey rear extension, replacement flat roof on existing garage and replacement front porch. at Saddlers Cottage 5 Oxborough Road Stoke Ferry Norfolk PE33 9TA. No comment returned on 28 October 2022

184/22 To Receive an Update from the Blue Bell Campaign

The following update was received from the Secretary of the Stoke Ferry Enterprise Limited responsible for the Blue Bell:

- The Blue Bell has appointed a cafe cook, Marion Stannard, who started work this week.
- This appointment means that there will now be a consistent cafe offering from 10-3 Monday-Saturday. Light lunches, soups, quiches, salads and sandwiches, and hot dishes like ham, egg and chips, baked potatoes and so on. Soon, all day breakfasts will begin too.
- We think this consistent offering will significantly increase use of the Blue Bell during the day.
- We are still looking for more candidates for Bar Manager.
- We will shortly begin a new drive for volunteers. We have a great group of wonderful volunteers, but we need more people to help spread the load and make it sustainable for the long term.
- Promotion of Christmas period plans starts soon.

185/22 To Receive an Update from the Neighbourhood Plan Working Group

The Neighbourhood Plan had now been submitted for public consultation. There had been one question received so far which had already been addressed in the Neighbourhood Plan in regard to access. The BCKLWN had appointed the independent examiner and the Parish Council was pushing for it to be early next year before March so that another further round of funding was not required. The Public and Statutory Consultees were being consulted with at this time. The Borough Council was responsible for answering questions received as a result of the public consultation.

186/22 To Approve the Norfolk County Council Parish Partnership Funding Application for 2023/24

It was agreed to apply to this fund for the following:

- Reprint of the Walks booklet to include six extra walks of 1000 copies.
- One sign and post for the playing field
- Two brown signs on the A134 for the Blue Bell Pub, end of Stoke Ferry.
- Railings on FP18 (as per Right of Way Officer recommendations)
- Two posts pointing to the following places in the village – School; Church; Village Hall; Playing Field and Community Pub

RESOLVED: That an application to the Parish Partnership Fund up to £5k be approved where an addition 50% (5k) would be applied for from Norfolk County Council as per projects within this minute 186/22. (Cllr Sue Lintern proposed, Cllr Janet Taylor seconded, all were in favour).

187/22 To Review and Approve Any Action in Relation to the Grounds Maintenance 1 April 2023 – 31 March 2024 and Consider Continuation of the Current Contract for a Second Year as per previous resolution

The Clerk agreed to discuss with the Village Caretaker and add to the December agenda for further discussion.

188/22 To Approve Purchase of a Wheelie Bin for the Cemetery

It was agreed to review in the new year as it was unclear it was used that much.

189/22 To Approve Purchase of Council Email Addresses

It was agreed to add onto January's agenda for further discussion and add a cost received so far of £360 using the current website provider.

190/22 To Discuss and Approve Any Costs or Actions Required for the following Events:

- a) **Remembrance Sunday** – Cllr Trudy Mann was arranging with Cllr Janet Taylor and Cllr Lyn Juniper-Solley.
- b) **Christmas Event on 3rd December** – The All-Saints Primary School had agreed to make lanterns and the Choir was already doing rehearsals for the procession. The electricity of the lights would be refunded to the landowner. It was agreed to ask for a cost to cover 150 people for mince pies and mulled wine via the Blue Bell. The Christmas Tree may be donated but this would be checked. All costs to come out of the £600 agreed at the November PC meeting.

191/22 To Note the Draft Budget and Precept first draft

It was noted and would be discussed again in December before being approved at the January meeting.

192/22 To Receive Urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items

- Rural Bus Service Survey – It was agreed to try and ask residents to fill in the survey.
- The Bluebell held a Halloween party which was a huge success. It was agreed that the Community Groups should consider putting the event on.
- The Stoke Ferry 4x4 group had put forward offer of search and rescue operation, it was noted that they should liaise directly with the emergency services on what they can provide.
- The Clerk agreed to ask 2agriculture if they are going to rebuild the wall near Mr Pizza.
- There had been several thank you messages from those who had benefited from the Household Support Fund. It had been very much appreciated.

193/22 To Approve Payments**02-Nov-22****Payments for Approval**

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages and Expenses -Oct 2022	317.80	0.00	317.80
HMRC	HMRC - PAYE Oct 2022	74.20	0.00	74.20
Thomas B Bonnetts	Cemetery Interment Area Stakes	60.00	12.00	72.00
CGM	Grounds Maintenance October 2022	188.20	37.64	225.84
Village Caretaker	Oct-22	100.00	0.00	100.00
N Power	Streetlight Electric September 2022	102.35	5.12	107.47
Refund Cllr Janet Taylor	PAT Testing Fee by Competent Person	5.00	0.00	5.00
RBL	Remembrance Sunday Wreaths	20.00	0.00	20.00
Mr Sparkle	Emptying of Waste Bins	30.00	0.00	30.00
Stoke Ferry Village Hall	Hire of Hall Nov 2022	25.00	0.00	25.00

RESOLVED: Payments as presented be approved. (Cllr Lyn Juniper-Solley proposed, Cllr Mandy Leamon seconded, four were in favour and three abstained due to interests).

194/22 To Note the Date of the Next Meeting

It was noted as Wednesday 7th December 2022.

Meeting Close: 9.10 pm