

**STOKE FERRY PARISH COUNCIL**  
**Minutes of the Ordinary Meeting held on**  
**Wednesday 5 October 2022 at 7.00 pm held in Stoke Ferry Village Hall**

**Present:**

**Cllr Sue Lintern (Chair)**  
**Cllr Trudy Mann (Vice Chair)**  
**Cllr Andrew Hayward**  
**Cllr Gail Reeve**  
**Cllr Lyn Juniper-Solley**  
**Cllr Janet Taylor**  
**Helen Richardson (Parish Clerk and Financial Responsible Person)**

**Also in Attendance:**

Cllr Martin Storey, County Councillor  
Cllr Colin Sampson, Borough Council  
**Public:** Five

The Parish Council observed a two-minute silence to mark the passing of Her Majesty Queen Elizabeth II.

**165/22 Openness and Transparency Notice**

The Parish Council record the meeting. The Chair notified the public of this.

**166/22 Apologies for Absence**

Apologies were received and accepted from Cllr Mandy Leamon, Cllr Donna Stocking and Cllr Stuart Collins (personal reasons).

**167/22 To receive Declarations of Interest from Members on any item to be discussed.**

Dispensations granted to Councillors for the Blue Bell and Neighbourhood Plan was noted. Cllr Janet Taylor and Cllr Gail Reeve declared an interest regarding payments.

**168/22 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).**

The Clerk agreed to report FP17 to 2Agriculture for grounds maintenance and the path between Wretton road and Buckenham Drive had large brambles and needed to be made safe, the Clerk agreed to ask the Handyman to cut it back and enquire with Highways if this was their path.

**169/22 Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance**

**Cllr Colin Sampson**

- Borough Councillors were going to receive training on CIL and S106 funding to enable them to provide advice to Parish Councils.

**Cllr Martin Storey**

- NCC were considering £60m cutbacks in their budgets, and any resident with concern should contact him, there was information available on the website.
- There was £49.5m pot of funding coming to NCC to improve the bus services in Norfolk.
- There was lot of household support funding available to people in need in Norfolk. Anyone who needed assistance should access this via the NCC website. The Chair shared that the Household Support fund round 4 was due to be available and the Parish Council would be looking to apply.

- A new Queen Elizabeth Hospital in Kings Lynn was still outstanding, and the county would have to wait for government funding and decisions to be made. It was believed that there was support for it from MPs and the Borough Council received weekly information from the hospital's management.

### **170/22 To approve the Minutes of the Ordinary Meeting on 7 September 2022 and Extraordinary Meeting on 26 September 2022 and Matters Arising Report**

**RESOLVED:** That the minutes of the Ordinary meeting on 7 September 2022 be approved. (Cllr Andy Hayward proposed, Cllr Lyn Juniper-Solley seconded, five were in favour and one abstained as they were not present).

**RESOLVED:** That the minutes of the Extraordinary meeting on 26 September 2022 be approved. (Cllr Gail Reeve proposed, Cllr Janet Taylor seconded, five were in favour and one abstained as they were not present)

### **Matters Arising Report October 2022**

#### **Pending**

**Railway Road** – The Clerk needed to chase up with the Developer if they intend to further screen the site, she chased up on 16 September after initial contact and to date had received no response.

**Buckenham Drive Land Transfer** – The Council had received correspondence in regard to a path which was part of the land. The Clerk agreed to mention about the roots in the footpath for them to consider when looking at the trees. The Clerk agreed to ask the Borough Council if they can find out who is responsible for the back fencing of the bungalows and the perimeter fencing around the whole area.

**FP18** – Railing installation was pending. The Clerk will be checking in with NCC early October.

**Scam Awareness Training (Police)** – Dates were pending from the Police to hold this 1-hour session in future.

**Path from Bradfield Place to Playing Field, Garages and Playing Field Hedge** – A Manager had called the Clerk the previous week and was looking into these issues. The Clerk had submitted a complaint in regard to non-response since June just after the last meeting.

#### **RESOLVED**

**Slabs on Gardens Area** – Highways had resolved the issues with uneven slabs.

**Remembrance Sunday** – The Village Caretaker was asked to prepare the two barrels with red, white, and blue flowers.,

**Norfolk Community Foundation: Household Support Fund:** £9,300 of funding was distributed in September as per funding application.

**Lark Road Planning Application** – As of 21 September the Clerk awaited a response from Planning Officer Lucy Smith. The Clerk chased a response on 26 September and asked Cllr Colin Sampson also to follow up with them.

**Highways Signage on High Street** – The Clerk reported to damaged signs to Highways and would sit within their system as priorities permit.

#### **Planning Applications – (no consultation required)**

22/00159/TREECA Stoke Ferry T1, T2 - @ x banks of cypress hedge at either side of the front of the

property to reduce and trim to neaten aesthetic. T3. Willow overhanging river to re pollard. The Old Bull, Bridge Road, Stoke Ferry, King's Lynn, Norfolk PE33 9TB

### **171/22 To Receive an Update from the Blue Bell Campaign**

The following update was received from the Secretary of the Stoke Ferry Enterprise Limited responsible for the Blue Bell:

- They opened in July and recruited a Chef and an Apprentice Chef, bar staff and four other young people, as well as volunteers.
- Great to see the pub being used.
- Considering recruiting two people on a part time basis to look after the bar and the café where a cook is required.
- The Bluebell has a new temporary Bar Manager.
- Still working on being competitive and accessible.
- There will be a new autumn set price menu.
- Switching the breakfast to a Saturday morning from a Friday following feedback.
- Running an Octoberfest.
- Over the summer months the village Market was run successfully from the Blue Bell.
- A Macmillan event had been held in the Blue Bell which had raised over £300 for the charity.
- Going to increase its event offering to encourage people in over the next two or three months.
- Launching feedback forms with a potential prize to understand how it may be able to do things differently.
- There was an over 60s lunch club, a crib night on alternative Tuesdays, a Craft club and quiz night.

Someone had complained to the Parish Council in regard to noise from a Saturday night event. The Parish Council understood that the Bluebell had addressed the concerns directly with those effected and had reviewed their noise policy.

The Council were proud with what the Blue Bell was providing for the village and opportunities that it was providing to the employed, in particular for young people and that should be commended.

### **172/22 To Receive an Update from the Neighbourhood Plan Working Group**

There was no update on this currently. It was with the Borough Council for their review and the Parish Council expected to hear further during October.

### **173/22 To Discuss and Approve Any Costs or Actions Required in relation to a Village 'Warm Hub'**

The Council noted the issue.

### **174/22 To Discuss and Approve Any Costs or Actions Required for the following Events:**

#### **a) Review Queen's Memorial and Approve Any Additional Costs**

The Parish Council wished to thank the Village Hall for allowing the Parish Council to use the Village Hall every single day for 3 hours a day for 10 days without any charge and agreed to contribute to their costs of £100. The Parish Council wished to thank Cllr Janet Taylor for her work over the period of national mourning by arrangement flowers and other actions that were required. And to thank all of those who gave up their time and helped with the beacon lighting during the national silence, and all of the Councillors who managed the hall and thank you for taking part.

**RESOLVED:** That the Village Hall be paid £100 as a contribution towards their costs for making the hall available during the period of national mourning for the condolence book. (Cllr Janet Taylor proposed, Cllr Trudy Mann seconded, five were in favour and one abstained due to declaration of interest).

#### **b) Remembrance Sunday**

Cllr Trudy Mann agreed to lead the Remembrance Sunday arrangements again this year, together with support from Cllr Lyn Juniper-Solley and Cllr Janet Taylor.

### c) Christmas Event

Cllr Lyn Juniper-Solley had been working on a Christmas Event and was looking at Saturday 3<sup>rd</sup> December ideas were:

- Pull the village together and not be too expensive for individuals.
- Children's lantern workshop with school involvement costing £60
- The children would collect the lanterns for a procession from the playing field through the village with carol singing, a stop at the war memorial, and a stop off at the Village Hall and finishing at the Blue Bell.
- The Council agreed to place the Christmas tree where the beacon is located and then mince pies and wine in the Blue Bell after.
- The Santa Challenge would be incorporated

The Council agreed to add on the November agenda for further discussion.

**RESOLVED:** That a budget for the Christmas Event £600 be approved. (Cllr Sue Lintern proposed, Cllr Andrew Hayward seconded, all were in favour).

### d) King Charles III Coronation

There were no further updates on King Charles III Coronation, but the Parish Council agreed that it needed to keep this in mind when budgeting for 2023/24.

### 175/22 To Approve EROB Book and Purchase of Six Metal Markers for Garden of Remembrance Area in Cemetery

**RESOLVED:** That up to 12 metal markers at a cost of £5 plus VAT be approved for the Garden of Remembrance to mark reserved plots. (Cllr Andrew Hayward proposed, Cllr Gail Reeve seconded, all were in favour).

**RESOLVED:** That an Exclusive Right of Burial £110 plus VAT be ordered. (Cllr Andrew Hayward proposed, Cllr Sue Lintern seconded, all were in favour).

### 176/22 To Receive Urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items

- Streetlight out on indigo last one in the road to report.
- The litter bin down The Common was being fly tipped. The Clerk agreed to ask the Borough Council if they will remove fly tipping on Parish Council land, Nathan Johnson.

### 177/22 To Approve Payments

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages and Expenses -Sept	311.30	0.00	311.30
HMRC	September	74.40	0.00	74.40
Village Caretaker	September	100.00	0.00	100.00
CGM Ltd	Grounds Maintenance and HM	188.20	37.64	225.84
Thomas B Bonnett	Book of Condolence and Beacon; Flowers Queen; Bag of Kindling/Fire lighters and fluid	26.24	4.65	30.89
Mr Sparkle	Bin emptying	70.00	0.00	70.00
Avena	Destruction of Documents (Archive Project)	50.00	10.00	60.00
Wave	Water in Cemetery	12.16	0.00	12.16
EON (Direct Debit)	Electricity for Streetlights - August 2022	99.10	4.96	104.06

Stoke Ferry Village Hall	Hall Hire - Extra Meeting Sept 2022 and Oct 2022 Meeting and Hire of Hall Queens Condolence	130.00	0.00	130.00
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**RESOLVED:** Payments as presented be approved. (Cllr Andrew Hayward proposed, Cllr Lyn Juniper-Solley seconded, four were in favour and two abstained).

**178/22 To Confirm the Date of the Next Meeting will be the Ordinary Parish Meeting on Wednesday 2<sup>nd</sup> November 2022 at 7.00 pm in the Stoke Ferry Village Hall**

It was noted.

Meeting Close: 9.00 pm