

STOKE FERRY PARISH COUNCIL
Minutes of the Ordinary Meeting held on
Wednesday 7 September 2022 at 7.00 pm held in Stoke Ferry Village Hall

Present:

Cllr Sue Lintern (Chair)
Cllr Trudy Mann (Vice Chair) (From Minute 157/22 – 159/22)
Cllr Stuart Collins
Cllr Andrew Hayward
Cllr Gail Reeve
Cllr Lyn Juniper-Solley
Cllr Donna Stocking
Helen Richardson (Parish Clerk and Financial Responsible Person)

Also in Attendance:

Cllr Martin Storey, County Councillor

Public: 7

157/22 Openness and Transparency Notice

The Parish Council record the meeting. The Chair notified the public of this.

158/22 Apologies for Absence

Apologies were received and accepted for Cllr Janet Taylor and Cllr Mandy Leamon (due to personal reasons). Cllr Colin Sampson had also given his apologies.

159/22 To receive Declarations of Interest from Members on any item to be discussed.

Dispensations granted to Councillors for the Blue Bell and Neighbourhood Plan was noted. Cllr Sue Lintern declared an interest regarding payments.

160/22 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).

151/22 Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance

Cllr Martin Storey attended to provide the following information:

- Information was available on the Borough Council website for support that may be needed.
- If anyone had issues with receiving Blue Badges for disabled people to contact him as he had been dealing with issues others were having at this time.
- Norfolk County Council own a large amount of farmland all tenanted out. Six farms had been tenanted out. One of the farms is to be a care farm. A care farm is a place where those with disabilities are provided the opportunity to get into agriculture.

152/22 To approve the Minutes of the Ordinary Meeting on 17 August 2022 and Matters Arising Report

RESOLVED: That the minutes of the Ordinary meeting on 17 August 2022 be approved. (Proposed Cllr Andrew Hayward, Seconded Cllr Stuart Collins, four were in favour, 2 abstained as wasn't there).

Matters arising report:

Pending

Freebridge Garages – The Planning Enforcement Team advised that they do not investigate the garages, and this was for Freebridge to do. The Clerk is yet to receive a response from Freebridge. The Clerk emailed for an update on 8th August.

Railway Road – The Clerk needs to chase up with the Developer if they intend to further screen the site.

FP18 – Request was made to the Right of Way officer to install a handrail and a response was pending, as well as clearance of weeds and brambles. The Clerk agreed to follow it up.

Resolved

Fly Tipping High Street– Reported to BCKLWN on 5th September.

Limehouse Common – This was now with Solicitors to take forward on behalf of the Landowner and the Parish Council following approval to proceed at the August PC meeting.

Wretton Road – Streetlight maintenance was registered with UK power networks and Clerk would contact them mid-month if nothing yet resolved.

Dog Bin Bridge Road – The Parish Council had received 50% payment towards the dog bin on Bridge Road from the Whittington PC. An invoice would be sent for 50% of costs towards the emptying when it was received from the BCKLWN in March/April 2023 and then annually.

The Village Caretaker had assisted with urgent grounds maintenance to remove overhanging bushes that had been damaged in recent heavy rain and which were obstructing a public footpath. The Council would be writing to residents in the area on Oxborough Road to advise them of this and to ask them to ensure their gardens were kept away from the boundary of the footpath.

There was an ongoing issue at Wretton Road which Anglian Water and Highways had attended to causing a drain to overflow, Highways had it on their programme to mitigate the issue, but the Clerk would keep it on her action list to follow up updates.

Cllr Andrew Hayward and Cllr Stuart Collins had almost finalised the review of the Emergency Recovery Plan.

153/22 To Receive an Update from the Blue Bell Campaign

The following update was received from the Chair of the Blue Bell:

The Blue Bell is now entering its fourth month of full operation. Following a hectic summer, which included the departure of the manager, September and the rest of the autumn will see a focus on settling into steady patterns of staffing by volunteers and paid staff. The Board of the Community Benefit Society that is responsible for the Blue Bell has as its focus the long-term sustainability of the cafe and pub as a community asset. The next Annual General Meeting for shareholders will be announced shortly and will take place towards the end of September. It will set out the progress of the business in some detail and will approve the accounts to the end of the last financial year, allowing them to be published. We are pleased that the cafe and pub remain busy, but there is a lot of work in hand to ensure that is maintained and the business continues to grow with more special events, private events being booked and new groups coming to use the premises, such as a cribbage league. The Thursday seniors' lunches are proving very popular, but outreach to more potential diners continue as a priority. We are always pleased to receive feedback on any aspect of the Blue Bell's operations. However, it is disappointing that a Facebook page giving the false impression that it is linked to the pub is creating confusion in the community.

It was noted that people from out of the area had been regularly visiting the pub, and compliments had been made.

154/22 To Discuss and Approve an Application to the Parish Partnership Fund (NCC) 2023/24

The Clerk agreed to investigate costs for three signs directing people to the playing field; one sign for the Blue Bell on the A134; lighting near the playing field hut because of safety concerns; printing costs of the Walking Booklet, all to be brought back to the October meeting.

155/22 To Approve Purchase of Remembrance Sunday Items and Arrangements for the Ceremony

The Chair agreed to ask Cllr Janet Taylor and Cllr Trudy Mann if they would like to arrange it again this year. Cllr Andrew Hayward agreed to live stream it. Cllr Lyn Juniper-Solley agreed to arrange crocheted poppies. The barrels at the memorial needed to be replanted in red, white, and blue.

RESOLVED: That two wreaths be approved for purchase at a cost of £50. (Proposed Cllr Andrew Hayward, Seconded Cllr Donna Stocking, all were in favour)

RESOLVED: That the two barrels at the memorial be replanted up to a cost of £50 in red, white, and blue. (Proposed Cllr Lyn Juniper-Solley; Seconded Cllr Stuart Collins; all were in favour).

RESOLVED: That printing of programmes up to £50 be approved. (Proposed Cllr Sue Lintern; Seconded Cllr Andrew Hayward, all were in favour)

156/22 To Approve SLCC Annual Subscription for Clerk

RESOLVED: That the SLCC Annual Subscription for Clerk be approved at £55 plus VAT at third share. (Proposed Cllr Andrew Hayward, Seconded Cllr Lyn Juniper-Solley, all were in favour).

157/22 To Receive Urgent Items of concern and matters to be included on the next agenda from the Parish Council and note forward items

- The footpath warden provided the following update:

***Route 1:** Cattle grazing in field adjacent to Stringside, so people with dogs should take care, as cows can get a bit too curious around dogs!*

Spiral Shortcut ~ path at end of Littleman's Way and across bypass not well used but walkable. Cattle in evidence.

***Route 2:** Walk fine. Bramble overgrowing marker post at junction. RB14 and School Lane. (I'll clear this when it dies down a bit) Limehouse Drove: a little overgrown but walkable.*

***Route 3:** All paths clear. Littering at entrances of FP1 (Oxborough Rd.) and FP4 (Furlong Drove)*

***Route 4:** This walk is clear all the way around. The 2.5mile section along the riverbank has been mowed across the width of the path. As a reminder ~ at Wretton Fen House walkers must keep close to the iron fence on the right side and exit through the small gate at the end of the farm-yard.*

***Route 5:** All the walk is good.*

- It was agreed to share copies of the Walks booklet with the Blue Bell.
- 70% of the Norfolk Household Support Fund round 3 has been allocated with the rest to be processed imminently.

- The Council had received information about Scam awareness and Norfolk Police was offering scam awareness training. The Clerk agreed to look whether it could be provided possibly before a future meeting.
- Through the Neighbourhood Plan, a webinar has been set up on 17 September for the Parish Council to attend with 'Ordnance Survey' and it was free.
- The Clerk agreed to follow up for an update on the planning application for Lark Road and which had been called in by Borough Councillor Cllr Colin Sampson and when this was to be determined.
- It was agreed to include Christmas Event Arrangements on the agenda for the October meeting. There were ideas shared around something collaborative in the village.
- The Clerk agreed to ask the BCKLWN why they don't investigate garages owned by Freebridge. The Clerk agreed to ask Freebridge if they can paint or tidy the garages and advise that the Parish Council is concerned of the state of repair.
- The Clerk agreed to report a bent sign near Crown house.
- The Clerk agreed to report a pothole at the top of Wretton Road.
- The Clerk agreed to ask Freebridge to sweep the path leading from the playing field to Bradfield Place as it was believed to be owned by them.
- The Clerk agreed to ask Freebridge to cut the hedge which is over-hanging the playing field.

Clerk to follow up with CGM regarding:

- Text message on way to do grass cutting
- Cutting and strimming at same time
- Invoicing will be itemised next year
- The Clerk agreed to chase up the email to confirm this.

Cllr Andrew Hayward wished to share the following report (after the meeting on email) regarding the *Neighbourhood Plan*:

1. Work since our last report of 17th August 2022

- Last month the Parish Council approved "The Stoke Ferry Neighbourhood Plan" submission to Borough Council of King's Lynn; West Norfolk (BCKLWN).

The submission documents are as follows:

- 1. Stoke Ferry Neighbourhood Plan Submission Version (August 2022)*
- 2. Stoke Ferry Neighbourhood Plan Submission Version (August 2022) Reduced file size*
- 3. Stoke Ferry Neighbourhood Plan Basic Conditions Statement (August 2022)*
- 4. Stoke Ferry Neighbourhood Plan Consultation Statement (August 2022)*
- 5. Stoke Ferry Design Codes (AECOM, June 2022)*
- 6. Stoke Ferry Housing Needs Assessment (AECOM November 2020)*
- 7. Stoke Ferry SEA and HRA Screening Assessments (May 2022)*
- 8. Stoke Ferry Data Profile (February 2020)*

In addition, in accordance with Regulation 15 of the Neighbourhood Planning (General) Regulations 2012, I confirm that:

- The Stoke Ferry Neighbourhood Plan is not a repeat submission.*
- The Stoke Ferry Neighbourhood Development Plan is submitted by a qualifying body which is the Stoke Ferry Parish Council, and the Plan was approved for submission by the Parish Council on 17th August 2022.*
- The Stoke Ferry Neighbourhood Plan complies with other relevant provisions made under Section 61F of the Town and Country Planning Act.*
- The Qualifying body has submitted:*

a) a map identifying the area to which the Plan relates (see Neighbourhood Plan submission version above)

b) a consultation statement that summarises the main issues and concerns raised and how these have been addressed in the NDP

c) The Submission Version Stoke Ferry NDP

d) A Basic Conditions Statement

e) a statement of reasons for determination that the Stoke Ferry NDP is unlikely to have significant environmental effects (See SEA and HRA Screening Reports and Basic Conditions Statement)

f) a statement of reasons for determination that the Stoke Ferry NDP will not have an adverse effect on the integrity of internationally designated sites either on its own or in combination with other plans and that it does not need to be subject to a HRA. (See SEA and HRA Screening Reports and Basic Conditions Statement) The qualifying body has complied with the pre-submission requirements of the regulations as evidenced within the consultation statement.

The Stoke Ferry NDP meets the definition of a Neighbourhood Development Plan

- The Plan period for the Stoke Ferry NDP is 2022 to 2036
- The Stoke Ferry NDP does not contain any policies or proposals relating to excluded development
- The Stoke Ferry NDP does not relate to more than one neighbourhood area.

3. Next Steps

- BCKLWN will look to undertake the Regulation 15 legal check of the Stoke Ferry Neighbourhood Plan over the coming days and confirm with us when we will be looking to undertake the Regulation 16 consultation.

- They anticipate this will start towards the end of this month.

- Next meeting to be held once public consultation is completed End of 2022 to Early 2023

158/22 To Approve Payments

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages and Expenses - August 22 (including refund of Microsoft 365 Licence due to expiry £41.99 including VAT)	354.19	0.00	354.19
HMRC	Aug-22	74.40	0.00	74.40
Village Caretaker	Aug-22	100.00	0.00	100.00
Grounds Maintenance	Aug-22	188.20	37.64	225.84
Thomas B Bonnets	Bin Bags	5.20	1.04	6.24
Compass Point	Neighbourhood Plan Consultancy Stage 4 to Submission (REG16)	1610.00	0.00	1610.00
Stoke Ferry Playing Field Trust	CIL Grant	4500.00	0.00	4500.00
Stoke Ferry Village Hall	August (1hr) and September 2022 Hire	20.00	0.00	20.00

RESOLVED: That payments be approved as presented. (Cllr Andrew Hayward proposed; Cllr Lyn Juniper-Solley seconded, six were in favour and one abstained).

159/22 To Confirm the Date of the Next Meeting will be the Ordinary Parish Meeting on Wednesday 5th October 2022 at 7.00 pm in the Stoke Ferry Village Hall

It was noted.

Close 8.00 pm