

STOKE FERRY PARISH COUNCIL
Minutes of the Ordinary Meeting held on
Wednesday 17 August 2022 at 7.00 pm held in Stoke Ferry Village Hall

Present:

Cllr Sue Lintern (Chair)
Cllr Trudy Mann (Vice Chair)
Cllr Stuart Collins
Cllr Andrew Hayward
Cllr Lyn Juniper-Solley
Cllr Janet Taylor
Helen Richardson (Parish Clerk and Financial Responsible Person)

Also in Attendance:

Cllr Colin Sampson, Borough Councillor
Cllr Martin Storey, County Councillor

Public: 7

140/22 Openness and Transparency Notice

The Parish Council record the meeting. The Chair notified the public of this. A Member of public was also recording the meeting.

141/22 Apologies for Absence

Apologies were received and accepted for Cllr Donna Stocking; Cllr Gail Reeve and Cllr Mandy Leamon (due to personal reasons).

142/22 To receive Declarations of Interest from Members on any item to be discussed.

Dispensations had previously granted for all Councillors in regard to the Neighbourhood Plan.

143/22 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).

144/22 Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance

Cllr Colin Sampson

- Lark Road – Cllr Colin Sampson confirmed he had called the planning application in via the BCKLWN and it was currently pending consideration.

Cllr Martin Storey

- Household Support – There was numerous pieces of information and support available from the BCKLWN and NCC and enquiries should be made directly should this support be required.
- Public Transport – There was a campaign to encourage the use of buses in Norfolk. Cllr Martin Storey agreed to feedback that the last buses to Kings Lynn were too early to make it worthwhile in using the services so if they could be later that would encourage more people to use them. He shared that NCC had been awarded a large amount of funding to work with bus companies to create more bus routes and upgrade the services. He agreed to review the information in terms of Stoke Ferry. The Parish Council commented that it was difficult for younger people to use transport for work with the lack of buses.
- Trees – There were 40k half price trees available in Norfolk so if the PC or organisations required trees, they needed to enquire with NCC.
- Norfolk Compositing Campaign – There was a competition to win a compost bin via NCC, more details were on the website.
- NCC owned around 17k acres of land across Norfolk and when they become available to rent it provided a good opportunity for those wishing to farmland.
- The Censor 2021 had been published and it showed that there was around 916k people were now living in Norfolk as of March 2021 and that was an increase of around 58k back in 2011.
- Norfolk Carers are invited to provide wellbeing packs to unpaid carers over the coming month.

- Every organisation was invited to make a pledge to help change anything which may make things better for young people and children in Norfolk.

145/22 To approve the Minutes of the Ordinary Meeting on 6 July 2022 and Matters Arising Report RESOLVED: That the minutes of the Ordinary meeting on 6 July 2022 be approved. (Proposed Cllr Janet Taylor, Seconded Cllr Trudy Mann, five were in favour, one abstained as they were not in attendance).

Matters Arising Report August 2022

Pending

- **Freebridge Garages** – The Planning Enforcement Team advised that they would not investigate the garages and this was for Freebridge to do. The Clerk emailed Freebridge for an update on 8th August.
- **Signage for Playing Field** – Highways costing up three signs for the playing field which could be a Parish Partnership Fund application for 2022/23 due to be discussed at the September meeting.
- **Railway Road** – The Clerk had asked the developer regarding screening but was yet to receive a response, she agreed to chase them up.

Resolved and For Information

- **A sign near the Chip Shop and Hill Road** – Signage had been damaged and needed reporting to Highways, Councillors agreed to forward information to the Clerk.
- **Cemetery Gates** – Had been returned after refurbishment and looked great, thanks to the Village Caretaker to help facilitate the work to and from site.
- **Village Car Park** – The Borough Council inspected the site and emailed the Parish Council their findings and they shared that they would be taking no further action at this time but when a developer continues with any action on the site they will further inspect. They checked the perimeter fencing and found no gap which provided access onto the site.
- **Footpath Warden Update** - The path (FP1) across the field on Route 3 has now been cut through the sugar beet which was good news.
- **Village Gate Signs** (Parish Partnership Fund) – These were delivered and installed. A £90 50% refund had been received.
- **Grounds Maintenance** – The Clerk circulated information regarding portal details for this service and the contractor advised that they would not cancel and reschedule cuts.
- **Gardens Area slabs**– uneven slabs had been reported to Highways.
- **Wretton Road** – Streetlight reported to UK Power networks overgrown with ivy.
- **Non-Domestic Rates Review** – This was returned to the BCKLWN to advise no change on 8th July 2022.
- **Household Support Grant (Fuel)** – Was received at a total amount of £2k.
- **CIL Funding** - Borough Councillor provided a letter of support for CIL funding for the Playing Field Trust.
- **Lark Road Planning Application** – The Clerk provided a response to Planning following the July meeting.
- **Cemetery Path** – New gravel had been laid by the Village Caretaker.
- **Dog Waste Bin** – This was purchased and installed on Bridge Road, half of the costs cost would be shared with Whittington PC.
- **Wall Belonging to 2Agriculture** – A fallen wall had been reported to them shortly after the July meeting.

Planning Application Applications (No consultation required)

22/00120/TREECA Stoke Ferry T1 - Yew Tree. Proposed works: 60% reduction to reduce over-hanging branches over boundary and re-form balanced shape of the tree. All Saints Lodge High Street Stoke Ferry King's Lynn Norfolk PE33 9SF

Planning Application Decisions (From BCKLWN)

21/01753/F Stoke Ferry 12 Oxborough Road Stoke Ferry King's Lynn Norfolk PE33 9TA - Removal of existing single storey lean-to, with construction of new two storey extension, and internal alterations to existing ground floor layout at rear of property. Application Refused 8 July 2022 Delegated Decision

22/00441/F Stoke Ferry Holly Cottage Oxborough Road Stoke Ferry Norfolk PE33 9SY - Variation of Conditions 2 and 4 attached to Planning Consent 20/01218/F to amend design in accordance with Building Regulations Application Permitted 10 August 2022 Delegated Decision

22/00120/TREECA Stoke Ferry All Saints Lodge High Street Stoke Ferry King's Lynn Norfolk PE33 9SF - T1 - Yew Tree. Proposed works: 60% reduction to reduce over-hanging branches over boundary and re-form balanced shape of the tree. Tree Application - No objection 5 August 2022 Delegated Decision

146/22 To Receive an Update from the Blue Bell Campaign

The Council had received the following update:

The Blue Bell is now fully up and running following the completion of the kitchen in June. The cafe is now open five days a week and the pub is open Wednesday to Sunday, offering food weekday evenings and weekends. To keep up with demand, we have expanded paid staff and volunteer work very quickly. We now have two full time staff, a chef, and a cafe manager. The cafe manager also devotes one day each week to community outreach to older people to increase take-up of the low-price Thursday lunches for the over-60s. These are already proving very popular. We also have a growing number of part-time workers in the kitchen and front of house and cleaning. So the Blue Bell continues to fulfil its mission by creating jobs in the village. Given the increased staffing, we are currently considering how best to replace the manager who left the Blue Bell on 1 August. The paid staff are supported by a lot of committed volunteers working in both the cafe and pub. The Blue Bell is overseen by then Management Committee of Stoke Ferry Community Enterprise Limited. This Committee is made up of three people elected by the shareholders at the last AGM and two co-opted members. There will be an election for at least one of the members ahead of the next AGM. The date for that will be announced shortly. Everyone who was part of the group that organised the campaign to buy the Blue Bell and its restoration remains involved either by organising events at the pub or volunteering there. The Management Committee would like to place on the record their thanks and congratulations to the huge number of Stoke Ferrians and others who continue to give their time to make sure this valuable community asset expands its reach and finds new ways to support people in and around the village. There will be official launch events in the Autumn, including for the press, who have followed this project closely and done so much to promote the cause. While the Blue Bell is very busy at the moment, there is a lot going on to ensure that it remains so year-round. That includes supporting local groups, hosting events like wedding parties and wakes and the recent hot-rod group fund-raising for Mind. Any ideas for further activities are welcome!

147/22 To receive an update from the Neighbourhood Planning Working Group and approve the Neighbourhood Plan and supporting documents for Submission to the BCKLWN

The Council had received copies of the documentation prior to the meeting and had no questions.

RESOLVED: That the Stoke Ferry Neighbourhood Plan and supporting documents for submission to the BCKLWN be approved. (Cllr Janet Taylor proposed, Cllr Lyn Juniper-Solley seconded, all were in favour)

148/22 To Approve to Receive the Common Land known as 'Limehouse Common CL25' By Way of Gift to the Parish of Stoke Ferry and To Consider Approval of Related Costs, if any

RESOLVED: That the Parish Council accept the gift of the land. (Cllr Sue Lintern proposed, Cllr Andrew

Hayward seconded, five were in favour and one was against).

149/22 To Approve Grant Application(s) Made by the Parish Council (if any), and to Approve Disbursement of Successful Grant Funding as per grant funding application(s) where it has been notified between full Parish Council meetings delegated to the Parish Clerk

RESOLVED: That the Household Support Fund (round three) be accepted, and approval be given for dispersal delegated to the Parish Clerk as per grant funding application. (Cllr Sue Lintern proposed, Cllr Andrew Hayward seconded, all were in favour)

150/22 To Approve Response to External Auditor in Regard to an Elector Objection in Regard to the Household Support Fund

RESOLVED: That a response be approved in response to an objection raised by an Elector to the External Auditor. (Cllr Sue Lintern proposed, Cllr Stuart Collins seconded, all were in favour)

151/22 To Discuss Update of Recovery Plan

Cllr Andrew Hayward and Cllr Stuart Collins agreed to do a review of the plan in terms of fire and drought.

152/22 To Approve Website Hosting Contract from 1st Sept 2022 – 31st August 2023

RESOLVED: That the Website Hosting Contract from 1st Sept 2022 – 31 August 2023 be approved at £120. (Cllr Lyn Juniper-Solley proposed, Cllr Andrew Hayward seconded, all were in favour)

153/22 To Approve Annual Renewal of Individual Microsoft Office Subscription Via Clerk's Expenses

RESOLVED: That renewal of Individual Microsoft Office Subscription Via Clerk's expenses be approved for £41.99. (Cllr Janet Taylor proposed, Cllr Andrew Hayward seconded, all were in favour)

154/22 To Receive Urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items

- FP18 footpath (located from top end Boughton Road to the Bypass which stopped on the A134) – The Clerk agreed to request that a handrail be installed, and that the area be cleared of weeds and brambled.
- The Clerk agreed to write to residents on Oxborough Road which had overhanging trees and hedges over the pavement.
- Norfolk Record Office may hold documents relating to history of the village and information submitted by residents. The History Club in the Village and Heritage Club may also be able to assist.
- Wretton Road – The Clerk agreed to chase up the maintenance needed here by NCC.
- There had been an article in the news this morning regarding how few people had taken up the offer of a pension credit and should do so.

155/22 To Approve Payments

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages and Expenses - July 22	313.10	0.00	313.10
HMRC	Jul-22	74.40	0.00	74.40
Glasdon	Dog Waste Bin and Fixings	163.47	32.70	196.17
CGM	Grounds Maintenance - June 2022	188.20	37.64	225.84
CGM	Grounds Maintenance - July 2022	188.20	37.64	225.84
Village Caretaker	Jul-22	100.00	0.00	100.00
S&S Grit Blasting and Hot Zinc	Sand blasting and painting in black of the Stoke Ferry Cemetery Gates	150.00	0.00	150.00

Bequality	Website Hosting 01.09.22-31.03.23	120.00	0.00	120.00
M J Roberts and Sons	Cemetery Gravel	341.67	68.33	410.00
Npower	Streetlights - June 2022	97.65	4.88	102.53
Npower	Streetlights - July 2022	99.10	4.96	104.06

RESOLVED: That payments as presented be approved. (Cllr Andrew Hayward proposed, Cllr Trudy Mann seconded, all were in favour)

The Parish Council wished to thank Bonnetts who had installed the new dog bin on Bridge Road as they usually did for most pieces of village fixings and for free of charge.

156/22 To Confirm the Date of the Next Meeting will be the Ordinary Parish Meeting on Wednesday 7th September 2022 at 7.00 pm in the Stoke Ferry Village Hall

It was noted.

Close 7.52 pm