

STOKE FERRY ANNUAL PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned
On **Wednesday 4 May 2022, followed by the Annual Parish Meeting at 6.30 pm,**
approx. at 6.45 pm
in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO
On 27 April 2022

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Openness and Transparency Notice - The Parish Council record the meeting.
2. Aggressive or abusive behaviour towards members of the Parish Council, staff or members of the public will not be tolerated. If this happens you will be asked to leave the meeting and if necessary, the meeting will be suspended. Member of the public are asked to only speak when they are permitted to do so.
3. Election of Chair and Vice Chair (Chair and Vice Chair to sign the Declaration of Acceptance of Office)
4. To receive and accept apologies for absence
5. To receive Declarations of Interest from Members on any item to be discussed
6. To approve the Minutes of the Ordinary Meeting on 6 April 2022 and Extraordinary Meeting held on 27 April 2022 and Matters Arising (Clerk's Report)
7. To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).
8. Council Administration
 - a. To Note: Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary) (by end of May 2022)
 - b. To Note the Annual Review of Dispensation Requests
 - c. To Approve Adoption of the New Model Code of Conduct
 - d. To Approve Meeting Dates up to May 2023: 1 June; 6 July; 17 August (2 weeks later); 7 Sept; 5 Oct; 2 Nov; 7 Dec; 11 Jan (one week later); 1 Feb; 1 March; 5 April and 10 May (one week later and Annual Meetings).
 - e. To Review and Approve: Standing Orders
 - f. To Review and Approve: Financial Regulations
 - g. To Review and Approve: Assets Register
 - h. To Approve: Annual Insurance Quote 2022/23
 - i. To Review Authorised Bank Signatories
 - j. To Approve: Bank Accounts/Reconciliation YE 31.03.22
 - k. To Approve: Annual Accountability Governance Return (AGAR) Audit 2021/22 in order defined within the document and accompanying information due to return to the External Auditor
9. To Consider and Approve Stoke Ferry Members Allowance 2022/23
10. To Receive an Update from the Bluebell Campaign Group.
11. To Receive an Update from the Neighbourhood Plan Working Group.
12. To Discuss and Approve Any Action in Relation to the Village Hall Car Park
13. To Approve Design of Bench As Per Previous Approval
14. To Approve the Register of Decisions Made on Email to be Ratified at the next meeting
15. To Approve: Payments to date

16. To Approve Register of Decisions Made on Email

a) Payments for Approval March 2022:

Payee	Payment for	Net	VAT	Total
Parish Clerk	Clerks Wages and Expenses -Feb 22 (includes refund of TEN Application for Jubilee and Archive Project time and mileage) (86.99 to be paid after SO)	366.99	0.00	366.99
HMRC	February PAYE	78.40	0.00	78.40
Minuteman Press	500x Walking Guides (50% PPF)	564.00	0.00	564.00
PKF Littlejohn	Fee 2020/21 Accounts	200.00	40.00	240.00
Compass Point Planning and Rural Consultants	Consultant Advice in respect of SFNP - Drafting of the Stage 3 NP (32 hours)	1280.00	0.00	1280.00
NP Working Group Member	Refund of NP Website Renewal	230.00	0.00	230.00

b) Approval of Two Proforma invoices agreed resolutions at April 2022 SFPC Meeting: Skip Hire £342.72 inc VAT and Village Gate Signs 3x £238.75 inc VAT

17. To Receive items of concern & matters to be included on the next agenda from the Parish Council and note forward items
18. Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
19. Confirm the Date of the Next Meeting – Wednesday 1 June 2022 at 7 pm, Ordinary Meeting of the Stoke Ferry Parish Council.