

STOKE FERRY PARISH COUNCIL
Draft (until approved at the next Full Council meeting)
Minutes of the Ordinary Meeting held on
Wednesday 12 January 2022 at 5.30pm held in Stoke Ferry Village Hall

Present:

Cllr Sue Lintern (Chair)
Cllr Trudy Mann (Vice Chair)
Cllr Stuart Collins
Cllr Andrew Hayward
Cllr Gail Reeve
Cllr Donna Stocking
Cllr Janet Taylor
Helen Richardson (Parish Clerk and Financial Responsible Person)

Also in Attendance:

Cllr Martin Storey, Norfolk County Council Councillor

Public:1

01/22 Openness and Transparency Notice

The Parish Council record the meeting. The Chair notified the public of this.

02/22 Apologies for Absence

All were in favour of accepting apologies for absence from Cllr Mandy Leamon (work commitments).

03/22 To receive Declarations of Interest from Members on any item to be discussed.

Cllr Sue Lintern declared an interest in regard to Grounds Maintenance Contract at item 11/22. Cllr Sue Lintern, Cllr Janet Taylor, and Cllr Donna Stocking all declared interests in regard to payments at item 15/22.

04/22 EXCLUSION OF PRESS AND PUBLIC The Council to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted. To Discuss Contracts in Relation to Village Caretaker and Grounds Maintenance from April 2022

The Council excluding press and public from the meeting. The Council held interviews with applicants for both the Grounds Maintenance Contractor and Village Caretaker roles who had all submitted quotes. Following this the Chair allowed the meeting to include press and public at the meeting.

05/22 To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).

There were none.

06/22 Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey, (NCC), if in attendance

Cllr Colin Sampson had sent apologies to the meeting.

Cllr Martin Storey shared the following:

- The NCC was reviewing their budgets and was considering consultee comments received.
- CIL Money grants may be available to some parishes soon and if that is so Councillors should be aware of what the CIL money can be spent on.
- Following a query around recent issues with the procedures relating to the Planning System to call applications in, Cllr Martin Storey shared that these procedures were currently under review. The Chair shared that she had sent a letter of complaint to the BCKLWN Chief Executive but was yet to receive a reply. The Chair shared that she has had discussions with various members of the Borough Council and confirmed they had been reviewing processes and would be putting forward proposals at the Development and Regeneration Panel in February. The Council agreed to find out whether they could attend and speak at the next Regeneration and Development Panel, but if not if they could instead provide a statement to be read at the Panel on their behalf.

07/22 To Approve the Minutes of the Ordinary Meeting held on 24 November 2021 and to note matters arising (Clerks report)

RESOLVED: That the minutes of the Ordinary meeting held on 24 November 2021 be approved. (Cllr Gail Reeve proposed; Cllr Janet Taylor seconded, six were in favour and one abstained due to not being in attendance).

NCC Parish Partnership Funding 2022/23 Application – The Clerk submitted the application for three village signs to be installed on the gates by email on 30 November 2021 on email. The result would be received end of March/early April 2022.

The Clerk reported to Highways on 30 November issues with the footpath on Lynn Road from the gardens area, outside village hall up to Bradfield Place needing repair and awaits response.

BCKLWN Planning Decisions

21/01226/F Stoke Ferry Land S of 4A To 7A Furlong Road Stoke Ferry Norfolk -Proposed two-storey new dwelling with garage Application Permitted 25 November 2021

21/01845/F Stoke Ferry Shama 19 Little Lane Stoke Ferry Norfolk PE33 9SS - Extension to dwelling Application Permitted 7 December 2021 Delegated Decision

21/00238/TREECA Stoke Ferry Micklefields High Street Stoke Ferry King's Lynn Norfolk PE33 9SF - T1 Oak Tree - 2m crown reduction, remove limb over the cart shed within a conservation area. Tree Application - No objection 10 December 2021. Delegated Decision.

08/22 To Receive an Update from the Bluebell Campaign

An update had been received from the Chair of the Bluebell Campaign:

Work continues at the Blue Bell but there have been some Covid-related delays. A new power supply, suitable for commercial premises has been installed work will soon begin on a replacement roof to the smaller room on the garden side of the building.

The search for a cook and manager continues. We will be re-advertising the roles shortly and ask everyone to help us spread the word.

In addition to the award for volunteering from the Plunkett Foundation that we received in November, in January CAMRA announced that the Blue Bell was the winner of their annual national award for saving a pub against the odds. These are both great recognition for the whole team of around 70 volunteers and will help with the future of the project too as we apply for new grants and support.

On 22 January we will be raising funds and bringing the community together again at a quiz night at the Village Hall. This follows on from the hugely successful pop-up restaurant night on 4 December.

09/22 To Receive a Neighbourhood Planning Working Group Update

Cllr Andrew Hayward shared that the group had sent the plan to Locality for a health check who had forwarded to a second party, but then they forwarded to a third party meaning that information would need to be shared again and which has lost time for the project.

10/22 To Approve Village Caretaker Contract

RESOLVED: That the Village Caretaker Contract be awarded to Applicant B (as referenced in a confidential report provided to the Council) for a one-year contract from 1 April 2022 – 31 March 2023. (Cllr Stuart Collins proposed; Cllr Andrew Hayward seconded; four votes carried the majority). Contract to clearly state 3 strikes and contract will be rescinded.

11/22 To Approve Grounds Maintenance Contract

RESOLVED: That the Grounds Maintenance Contract be awarded to CGM Ltd for two years with a one-year break clause. (Cllr Stuart Collins proposed; Cllr Andrew Hayward seconded, six were in favour and one abstained due a declaration). Contract to clearly state 3 strikes and contract will be rescinded.

12/22 To Approve Adding Printing of Walking Booklets to Parish Partnership Fund 2021/22

The booklets will be available on request from Bonnett's, the Village Shop and the Chair's house.

RESOLVED: That the cost to print 500 copies of the walking booking totalling £564 (no VAT) shared 50% of these costs with NCC Parish Partnership Fund 2021/22 as part of the Village Map Project. (Cllr Sue Lintern proposed; Cllr Janet Taylor seconded; all were in favour).

13/22 To Approve Budget 2022/23 and Precept 2022/23

The bank reconciliation to 14 December 2021 had been circulated and noted. The Council received the draft budget and precept figures based on the council tax base figures received from the BCKLWN.

RESOLVED: That the Budget 2022/23 be approved. (Cllr Sue Lintern proposed; Cllr Andrew Hayward seconded; all were in favour).

RESOLVED: That the Precept be approved at £14,900, which reflected no increase for Council tax D properties in 2022/23. (Cllr Andrew Haywards proposed; Cllr Sue Lintern seconded; all were in favour).

14/22 To Approve Register of Decisions Made on Email

- a) **Planning Application 21/01621/F Current front drive is to become a building plot, the proposal is for a two-storey family dwelling at Thistledown Lynn Road Stoke Ferry King's Lynn Norfolk**

RESOLVED: That the Register of Decisions Made on Email be approved in relation to a decision regarding the Planning Application 21/01621/F Current front drive is to become a building plot, the proposal is for a two-storey family dwelling at Thistledown Lynn Road Stoke Ferry King's Lynn Norfolk be approved. (Cllr Sue Lintern proposed; Cllr Donna Stocking seconded; all were in favour).

15/22 To Approve Payments to date

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages Nov 2021 and Dec 2021	619.54	0.00	619.56
HMRC	HMRC - PAYE Nov 2021 and Dec 2021	148.40	0.00	148.40
Cllr Sue Lintern	Refund of Expenses for Christmas Event on 5th December 2021	16.65	0.00	16.65
Grounds Maintenance	Cemetery Hedge Cut 29.12.21	70.00	0.00	70.00
Wave (Anglian Water)	Cemetery Water from Mid-Sept - Mid Dec 2021	9.33	0.00	9.33
Thomas B Bonnetts	Village Map Surround making, painting, and fitting.	379.17	75.83	455.00
Local Seamstress	9x Black Armbands Operation London Bridge	20.13	0.00	20.13
Royal Images	1x 10x8 Print of HM The Queen	37.00	7.40	44.40
Eon	Streetlighting for Nov 2021	89.65	4.48	94.13
Eon	Streetlighting for Nov 2021		4.48	150.69
Total		1540.56	87.71	1477.60

Business Premium
Account

As at 13.12.21

29,737.41

Unity Trust Bank	As at 30.12.21	17,583.08
		47,320.49

RESOLVED: That payments be approved as presented. (Cllr Andy proposed; Cllr Trudy seconded, four were in favour and three abstained due to declarations).

16/22 Urgent Matters – Chairman

The Council thanked Bonnett's for installing and positioning the Christmas tree and placing additional lights on it. And for last-minute amendments to village map sighting. Thank you to Cllr Martin Storey for the unveiling of the new village map.

The Chair had received a card from someone who had received assistance from the Covid Volunteer Group to say thank you. They wished to record their thanks. The Parish Council is grateful for the assistance they had received from the volunteers.

17/22 To Receive Urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items

- The Clerk agreed to report that the Council felt the tree near the chip shop was dangerous to NCC.
- The Clerk agreed to report to 2Agriculture that their wall next to the footpath appeared to be leaning.
- Cllr Stuart Collins agreed to attend Mill Committee meetings. The Chair agreed to chase up a date for the next liaison meeting.
- The one vacancy created on the Parish Council at the end of the year had been advertised when vacant for the required number of days on the website and noticeboard, and since the BCKLWN of Kings Lynn and West Norfolk had advised that during that period up to 10 electors had requested that a full election take place to fill the vacancy. This election would take place on 17th February 2022. The notice of election was to be published on 13 January 2022.
- Cllr Martin Storey shared that he had been contacted by residents about cars parked on Bridge Road. However, it was noted that there were no yellow lines in the area of concern and there was nothing that could be done.

18/22 To Confirm the Date of the Next Ordinary Meeting – Wednesday 2 February 2022 at 7 pm in the Stoke Ferry Village Hall.

Noted.

Closed 8.40 pm