

## STOKE FERRY ANNUAL PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 5 May 2021 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 20 April 2021

### MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

From 6.15 – 6.30 pm There will be a meeting of the Neighbourhood Planning Working Group – Public Welcome (Use the Zoom invite below to attend). Please note that this is prior to the Annual Parish Meeting that is listed on a separate agenda/notice from 6.30-7.00 pm.

#### To Join 'Zoom'

Either click on the following link/copy into your browser:

<https://us02web.zoom.us/j/81559451060?pwd=RkZTSll5T1R0cVIHcnc4eGpBV0ZiQT09>

or add the Meeting ID and Passcode into the Zoom website or app:

<https://zoom.us/>

**Meeting ID:** 815 5945 1060 **Passcode:** may

### AGENDA

1. Openness and Transparency Notice - The Parish Council record the meeting.
2. Aggressive or abusive behaviour towards members of the Parish Council, staff or members of the public will not be tolerated. If this happens you will be asked to leave the virtual meeting and if necessary, the meeting will be suspended. Member of the public are asked to mute their devices when they are not permitted to speak.
3. Election of Chair and Vice Chair (Chair and Vice Chair to sign the Declaration of Acceptance of Office)
4. To receive and accept apologies for absence
5. To receive Declarations of Interest from Members on any item to be discussed
6. To approve the Minutes of the Ordinary Meeting on 5 April 2021 and Extraordinary Meeting held on 19 April 2021 and Matters Arising (Clerk's Report)
7. To Adjourn the meeting to allow for public comments (in accordance with standing order 3(j) and 3 (k) item shall not exceed 15 minutes).
8. Council Administration
  - a. To Note: Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary) (by end of May 2019)
  - b. To Approve Meeting Dates up to May 2022
  - c. To Review and Approve: Standing Orders
  - d. To Review and Approve: Financial Regulations
  - e. To Review and Approve: Financial Risk Assessment
  - f. To Review and Approve: Assets Register
  - g. To Approve: Annual Insurance Quote 2021/22
  - h. To Approve: Bank Accounts/Reconciliation YE 31.03.21
  - i. To Approve: Annual Accountability Governance Return (AGAR) Audit 2020/21 in order defined within the document and accompanying information due to return to the External Auditor
9. To Receive an Update from the Bluebell Campaign Group.
10. To Receive an Update from the Neighbourhood Plan Working Group.
11. To Approve Renewal of Zoom Licence for 12 months
12. To Approve Refurbishment Costs of Cemetery Noticeboard and Installation of Hard Standing Area for Bins in Cemetery
13. To Approve Covid Volunteer Group Grant Funding Request

14. To Discuss Covid Remembrance Memorial
15. To Discuss and Approve Any Action in Relation to Temporary Event Licence Procedure at the Borough Council
16. To Review and Approve the Retention Policy
17. To Approve: Payments to date
18. To Receive items of concern & matters to be included on the next agenda from the Parish Council and note forward items
19. Cllr Colin Sampson (BCKLWN), if in attendance
20. Confirm the Date of the Next Meeting – Wednesday 2 June 2021 at 7 pm, Ordinary Meeting of the Stoke Ferry Parish Council.