

STOKE FERRY PARISH COUNCIL
Minutes of the Extraordinary Meeting held on
Thursday 21 May 2020 at 7.08 pm, Virtually online via Zoom

Present:

Cllr Sue Lintern (Chair)

Cllr Andy Hayward

Cllr Mandy Leamon

Cllr Trudy Mann

Cllr Gail Reeve

Cllr Donna Stocking

Cllr Janet Taylor

Helen Richardson (Parish Clerk and Financial Responsible Person)

90/20 EXCLUSION OF PRESS AND PUBLIC The Council to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted.

Cllr Sue Lintern proposed the exclusion of the Press and Public as per item 90/20, seconded by Cllr Gail Reeve, all were in favour.

91/20 To receive and accept apologies for absence

Apologies for absence were accepted from Cllr Kit Hesketh-Harvey (Vice-Chairman).

92/20 To receive Declarations of Interest from Members on any item to be discussed.

There were none. The Chair highlighted that the decision at item 93/20 in the minutes to 'Consider a HR Related Matter' was in relation to the Council as a whole and the Parish Clerk and RFO, so therefore no declarations were required at this point.

93/20 To Consider a HR Related Matter.

The Chair introduced the item and highlighted background information supplied to the Council prior to the meeting.

The information received had confirmed firstly that the Council were correct up until this point to be agreeing on email any decisions necessary and making a register to be ratified at the next full Council meeting.

The agenda for this meeting had been checked with Norfolk ALC and therefore the Council were assured that the meeting was not 'illegal'. It was usual practice for the Council to seek advice from Norfolk ALC on more complex matters.

The Council were in receipt of advice to confirm that it needed to hold this extraordinary meeting to make decisions in relation to the HR related matter, which was of a confidential nature to procure legal advice for the Council as a whole and for the Parish Clerk & RFO as an employee of the Council.

RESOLVED:

- the Council proceed with procurement of legal advice in relation to the HR related matter to include both the Parish Clerk & RFO and the Council (All were in favour).
- engagement of a Legal Advisor for an initial period of three hours at a cost of £250 plus VAT, followed by a review. (Cllr Trudy Mann proposed, Cllr Andy Hayward seconded, all were in favour).
- Cllr Sue Lintern be a single point of contact for the legal advice though correspondence would be shared with the Council. (All were in favour).

94/20 Confirm the Date of the Next Meeting – Wednesday 3 June 2020 at 7 pm, Ordinary Meeting of the Stoke Ferry Parish Council, to be held Virtually On Zoom.

Confirmed.

Meeting closed at 7.55 pm.