

STOKE FERRY ORDINARY PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 7 August 2019 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 26 July 2019

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Emergency Evacuation Procedures
 2. Openess and Transparency Notice
 3. To receive and accept apologies for absence
 4. To receive Declarations of Interest from Members on any item to be discussed
 5. To approve the Minutes of the Ordinary Meeting 3 July 2019
 6. Matters Arising from the Minutes of the Last Meeting (And Clerks Report)
 7. **Village Management**
 - a. To Approve Commission of Grounds Maintenance Contract Quotation Process from April 2020 and Approve a Grounds Maintenance Contracting Working Party
 - b. Remembrance Sunday Arrangements
 - c. To Approve Village Gates Design Approval and Costs
 - d. To Discuss and Approve any Christmas Arrangements
 - e. To Discuss and Approve Parish Partnership Funding Bid 2020/21
 - f. To Discuss and Approve Disbursement of Funds Collected from the Mid-Summer Fayre.
 - g. To Discuss Post Office Update
 - h. To Discuss Ownership of Buckenham Drive – land behind bungalows
 - i. To Discuss Furlong Road Wall
 - j. To Discuss Speeding at Bridge Road and Support Speed Watch Teams
 8. **Parish Council Management**
 - a. To Review and Approve Financial Regulations – Online Banking Arrangements
 - b. To Review and Approve Website Hosing Costs
 - c. To Approve SLCC Membership
 9. To Approve: Payments and Accounts Reconciliation to Date
- Other**
10. Urgent Matters - Chairman
 11. To Receive items of concern & matters to be included on the next agenda from the Parish Council and note forward items
 12. Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
 13. Adjourn the meeting to allow for public comments
 14. Confirm the Date of the Next Meeting – Wednesday 4 September 2019 at 7 pm, Ordinary Meeting of the Stoke Ferry Parish Council
 15. **EXCLUSION OF PRESS AND PUBLIC** The Council to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted. To discuss any urgent HR issues, Contracts or Legal Proceedings. To discuss HR related topic and Contract related topic.

Forward Agenda Items

SEPTEMBER

Review of Data Protection Arrangements*

Skip in Cemetery

Approval of Recovery Plan

OCTOBER

Streetlighting Provision Changes

Review of Policies and Cemetery Fees (if required)*

NOVEMBER

Draft Budget and Precept first draft*

DECEMBER

Draft Budget and Precept second draft*

JANUARY

Approval of Final Precept and Budget*

Working Party Update

FEBRUARY

Assets Inspection Planning*

Internal Auditor Appointment*

MARCH

Assets List Review*

APRIL

MAY Annual Parish Meeting and Annual Meeting of the Parish Council

Election of Chairman and Vice Chairman*

Annual Insurance Renewal*

Review of Bank Signatories*

Annual Governance and Accountability Return*

Review of Standing Orders*

Review of Financial Regulations*

To Review Dispensation Requests*

To Review Declaration of Interest (Pecuniary and Non-Pecuniary) (within 28 days)

JUNE

JULY

AUGUST

Remembrance Sunday Arrangements *

Christmas Arrangements*

Review of Policies and Cemetery Fees (if required)*

Parish Partnership Funding Bid 202021

* standard item