

STOKE FERRY ANNUAL PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 15 May 2019 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 5 May 2019

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Emergency Evacuation Procedures
2. Openess and Transparency Notice
3. Election of Chair and Vice Chair (Chair and Vice Chair to sign the Declaration of Acceptance of Office)
4. To receive and accept apologies for absence
5. To receive Declarations of Interest from Members on any item to be discussed
6. To approve the Minutes of the Ordinary Meeting on 6 April 2019 and Extraordinary Meeting held on 24 April 2019
7. Matters Arising from the Minutes of the Last Meeting
- 8. Council Administration**
 - a. To Note: Return of Acceptance of Office Returns for Councillors and Stoke Ferry Code of Conduct
 - b. To Note: Review of Declaration of Interest (Pecuniary and Non-Pecuniary) (by end of May 2019)
 - c. To Note: Spending Return (by end of May 2019)
 - d. To Review and Approve: Standing Orders
 - e. To Review: Bank Authorised Signatories and Online Banking
 - f. To Review and Approve: Financial Regulations
 - g. To Approve: Assets Register
 - h. To Approve: Annual Insurance Quote
 - i. To Approve: Statement of Accounts 201819
 - j. To Approve: Annual Accountability Governance Return (AGAR) Audit 201819
- 9 Village Management**
 - a. To Approve: Dog Bin Request – River Path and Bridge Road
 - b. To Approve: Proposed Gardens and Cemetery Area Work Costs
- 10. Planning Applications for Comment**
 - a. To Discuss Application for Comment **19/00699/F** Garage conversion and single storey link at Thistledown Lynn Road Stoke Ferry King's Lynn Norfolk PE33 9SW
 - b. To Discuss Application for Comment: **19/00689/O** Stoke Ferry OUTLINE APPLICATION: Proposed new three-bedroom bungalow Land N of Beeches Little Lane Stoke Ferry
- 11.** To Approve: Payments and Accounts Reconciliation to Date
- Other**
12. To Receive items of concern & matters to be included on the next agenda from the Parish Council and note forward items
13. Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
14. Adjourn the meeting to allow for public comments
15. Confirm the Date of the Next Meeting – Wednesday 5 June 2019 at 7 pm, Ordinary Meeting of the Stoke Ferry Parish Council

Forward Agenda Items

JUNE

Review of Policies and Cemetery Fees (if required)*

Whole Parish Council Training Summer 2019

Parish Council Committees

Neighbourhood Plan and Working Group Update – to include structure of the working group and communications plan

Streetlighting Provision following inspection

JULY

Review of Data Protection Arrangements*

AUGUST

Remembrance Day *

Christmas Arrangements*

DECEMBER

Draft Budget and Precept*

Clerk Appraisal and Development Plan – private HR meeting*

JANUARY

Approval of Precept and Budget*

FEBRUARY

Assets Inspection Planning*

Internal Auditor Appointment*

MARCH

APRIL

Assets List Review*

MAY Annual Parish Meeting and Annual Meeting of the Parish Council

Election of Chairman and Vice Chairman*

Annual Insurance Renewal*

Review of Bank Signatories*

Annual Governance and Accountability Return*

Review of Standing Orders*

Review of Financial Regulations*

To Review Dispensation Requests*

To Review Declaration of Interest (Pecuniary and Non-Pecuniary) (within 28 days)

* standard item