

## **STOKE FERRY ANNUAL PARISH COUNCIL MEETING**

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 5 June 2019 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 31 May 2019

### **MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING**

#### **AGENDA**

1. Emergency Evacuation Procedures
  2. Openess and Transparency Notice
  3. To receive and accept apologies for absence
  4. To receive Declarations of Interest from Members on any item to be discussed
  5. To approve the Minutes of the Annual Meeting on 15 May 2019 and Extraordinary Meeting held on 30 May 2019
  6. Matters Arising from the Minutes of the Last Meeting
  7. **Parish Council Management**
    - a. To Discuss and Approve Working Parties
  8. **Village Management**
    - a. To Note: Asset of Community Value Application Approved
    - b. To Discuss: Feedback Requested from a Business Interested in the Bluebell Public House
    - c. To Discuss Neighbourhood Plan and Working Group
    - d. To Discuss: Request from the Scope Charity to Site a Clothing Bin in Stoke Ferry
  9. **Planning Applications for Comment**
    - a. To Discuss Application for Comment Partial lowering of front side garden wall at Holly Cottage Oxborough Road Stoke Ferry Norfolk PE33 9SY
    - b. To Discuss Application for Comment Proposed rear single storey flat roof extension with glazed lantern at Lodge House Oxborough Road Stoke Ferry King's Lynn Norfolk PE33 9TA
  10. To Approve: Payments and Accounts Reconciliation to Date
- Other**
11. To Receive items of concern & matters to be included on the next agenda from the Parish Council and note forward items
  12. Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
  13. Adjourn the meeting to allow for public comments
  14. Confirm the Date of the Next Meeting – Wednesday 3 July 2019 at 7 pm, Ordinary Meeting of the Stoke Ferry Parish Council

## **Forward Agenda Items**

### **JULY**

Whole Parish Council Training  
Review of Policies and Cemetery Fees (if required)\*  
Streetlighting Provision following inspection  
Working Parties Terms of Reference  
Review of Standing Orders – Working Parties  
Councillor Responsibility List

### **AUGUST**

Remembrance Day \*  
Christmas Arrangements\*  
Review of Policies and Cemetery Fees (if required)\*  
Streetlighting Provision following inspection

### **SEPTEMBER**

Review of Data Protection Arrangements\*

### **DECEMBER**

Draft Budget and Precept\*  
Clerk Appraisal and Development Plan – private HR meeting\*

### **JANUARY**

Approval of Precept and Budget\*

### **FEBRUARY**

Assets Inspection Planning\*  
Internal Auditor Appointment\*

### **MARCH**

Assets List Review\*

### **APRIL**

### **MAY Annual Parish Meeting and Annual Meeting of the Parish Council**

Election of Chairman and Vice Chairman\*  
Annual Insurance Renewal\*  
Review of Bank Signatories\*  
Annual Governance and Accountability Return\*  
Review of Standing Orders\*  
Review of Financial Regulations\*  
To Review Dispensation Requests\*  
To Review Declaration of Interest (Pecuniary and Non-Pecuniary) (within 28 days)

\* standard item