

STOKE FERRY ORDINARY PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 3 April 2019 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Parish Clerk & RFO

On 28 March 2019

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING AGENDA

Reminder: (PURDAH - Between 18 March and 2 May)

1. Emergency Evacuation Procedures
2. Openess and Transparency Notice - The Parish Council record the meeting
3. To Receive: and Accept: Apologies for Absence
4. To Receive: Declarations of Interest on Agenda Items and Dispensation Requests
5. To Approve: Minutes of the Ordinary Meeting on 6 March 2019
6. To Receive: Clerk's Report (Inc Matters Arising)

Village Management

7. To Discuss: BCKLWN Local Plan Review - Consultation Draft
8. To Approve: Additional Proposed Works to the Gardens Area
9. Village Spring Clean – Keep Britain Tidy Campaign
10. Mid-Summer Fayre Arrangements

Parish Council Management

11. To Approve: Revisions to the Communications Protocol
12. To Adopt: Equal Opportunities Policy
13. To Adopt: Grievance Policy
14. To Receive: Urgent items as agreed by the Chairman

Finance

15. To Approve: Payments and Accounts Reconciliation to Date
16. To Consider: Approval of Certificate of Exemption – AGAR 201819

Other

17. Receive items of concern & matters to be included on the next agenda from the Parish Council and note forward items
18. Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
19. Adjourn the meeting to allow for public comments
20. Confirm the Date of the Next Meeting – Wednesday 15 May 2019 – Annual Parish Meeting and Annual Meeting of the Parish Council – starting time to be agreed.
21. EXCLUSION OF PRESS AND PUBLIC The Council to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted. To discuss any urgent HR issues, Contracts or Legal Proceedings. To discuss HR related topic.

Forward Agenda Items

MAY Annual Parish Meeting and Annual Meeting of the Parish Council

Election of Chairman and Vice Chairman*

Asset List*

Annual Insurance Renewal*

Review of Bank Signatories*

Annual Audit Return*

Review of Standing Orders*

Review of Financial Regulations*

Declaration of Acceptance of Office Return

Application for Dispensations (Standing Order 13)

Code of Conduct Signing

Declaration of Interest (Pecuniary and Non-Pecuniary) (within 28 days)

Spending Return and Declarations (within 28 days)

Parish Council Co-option, if any

JUNE

Review of Policies and Cemetery Fees (if required)*

Whole Parish Council Training Summer 2019

Parish Council Committees

Neighbourhood Plan and Working Group Update – to include structure of the working group and communications plan

Streetlighting Provision following inspection

Parish Council Co-option, if any

JULY

Review of Data Protection Arrangements*

AUGUST

Remembrance Day *

Christmas Arrangements*

DECEMBER

Draft Budget and Precept*

Clerk Appraisal and Development Plan – private HR meeting*

JANUARY

Approval of Precept and Budget*

FEBRUARY

Assets Inspection Planning*

Internal Auditor Appointment*

MARCH

APRIL

Assets List Review*

Exemption Certificate for Audit

* standard item