

STOKE FERRY PARISH COUNCIL MEETING

WEDNESDAY 4TH OCTOBER 2017

7pm Stoke Ferry Village Hall

Attendance:

Chairman	Cllr Mrs S Lintern
Vice Chairman	Cllr Mrs J Taylor
Councillors	Mrs D Clements
	Mrs M Leaman
	Mrs T Mann

Foothpath Warden	Mr C Philpott
Minute taker	Mrs J M Markwell

Members of the public - 15

1. Emergency Evacuation Procedures

74/17 To receive apologies for absence

Cllr S Cordner has given her apologies for this meeting. (Holiday)
Cllr McNeill, BCllr C T Sampson and CCllr Storey did not attend this meeting

75/17 Declarations of Interest

There were no declarations of interest given

76/17 Parish Councillor Vacancies update

There was nothing to report on this matter

77/17 Minutes of the meeting dated 6th September 2017

Proposed – Cllr Mrs Taylor Seconded – Cllr Mrs Mann
That the minutes of the meeting held on the 6th September 2017 be approved as a true record of the meeting.
For – 4 Abstention – 1

78/17 To consider matters arising from the minute

There have been no further reports from anyone regarding the smell from the British Sugar Plant. The Environment Health Dept had received no diary sheets and therefore the situation would still be monitored as investigations were still being made regarding emissions from the stacks. There had been a response from the Community Policing Team and they would be willing to attend the next meeting to discuss a 'Neighbourhood Watch' Scheme in the village.

There was a short discussion on the problems with the rabbits in the Cemetery and it was felt the only way to deter them would be fencing around the whole area. It was anticipated that this could cost more than £2500.00.

There had been no response from Rt Hon Elizabeth Truss MP to date.

The dog sign had now been put in the cemetery.

There was nothing to report on the HMRC's demand for payment for 2014/15.

Hedge on the Boughton Road/A134 does not belong to the wood yard and therefore the owner would need to be confirmed so that a letter could be forwarded asking for the hedge to be cut back.

NCC Highways had inspected the drain and agreed it needed to be investigated and this should be done in the next 6 weeks.

Overgrown hedge at Indigo Road had now been cut back.

Drains outside 2 Tucks Cottages need to be further investigated as does the drain outside 12 Wretton Road.

Investigations are continuing into the overgrown brambles on Wretton Road and the hedge on Bridge Street.

79/17 2Agriculture

The Clerk had forwarded a letter to 2Agriculture as agreed at the previous meeting. A response had been received and the Chairman read it out to Councillors and members of the public.

The Chairman had contact Mr Gavin Berry and asked if he would attend the next meeting of the Parish Council on 1st November 2017. Mr Berry offered to show Cllrs around the factory. This meeting will be confirmed by email.

80/17 Double yellow lines on the road outside the Post Office

Several members of the public had suggested that as there is a problem with the lorries using Furlong Road this could be made easier if no parking was allowed. It was felt that this remedy would have a detrimental effect on a local business and it was thought that if the yellow lines could be placed from the driveway of Bramcote House around the corner onto Lynn Road this would help with keeping the junction clear. NCC Highways would be contacted to discuss this idea further.

81/17 Streetlighting

It was agreed to obtain quotes for the power for streetlights to see if a cheaper cost could be found.

82/17 Remembrance Sunday

There was a discussion on the format for the service on Remembrance Sunday. Cllr Mrs Taylor would organise this event and Cllr Mrs Lintern would print the programme for the day.

83/17 Christmas Arrangements

It was agreed that the Christmas Tree needed to be repositioned as currently with it being under a street light the tree lights could not be seen. Additional lights would be purchased and Mr Hesketh-Harvey agreed that it could be placed anyway within the Church grounds. It was noted that there is a tree within the boundary of the Church which could be used. It was agreed to discuss this matter further at the next meeting.

84/17 Parish Partnership Fund Ideas

- a. White Gate – it was agreed to investigate quotes for gates both in plastic and wood
- b. Dropped kerb – it was thought that this could be pursued under a maintenance scheme with NCC Highways.
- c. Road Sign for Playing Field – it was discussed as to where this should be placed. It would be a directional sign and it was suggested that there should be one in the Post Office area.

85/17 Rubbish Bin for Garden Area

The Clerk had provided members with the information needed to agree a new litter bin. The decision was that the Glasdon Jubilee should be purchased.

86/17 Planning

17/00147/TREECA – The members had no objection to the dismantling of trees

17/00161/TREECA – The members had no objection to the cutting back and removal of these trees

87/17 Cemetery Maintenance

There was a discussion about whether the Cemetery hedge near to the road should be removed. There was concern that a retaining wall would need to be put in to stop the area collapsing onto the pavement. This would be expensive but would make the area more attractive if railings were placed on top of the wall. It was agreed to get a quote from a builder for the cost of a retaining wall.

All members were agreed that the hedge had to be removed as it was becoming very unsightly. The Handyman would be asked to strim the area and keep it as tidy as possible.

88/17 To discuss job list for village handyman

Job list: To remove all the plants from the garden area near bus shelter and sign. Daffodils would be planted initially and further shrubs will be put in during the spring.

89/17 Items to be undertaken by the Rangers

As previously listed

90/17 To consider Public Rights of Way (Footpaths/Bridleways)

The monthly walk was footpath 7 and 8.

Footpath 7 had a padlocked gate and everyone had to climb over it. It was agreed that a letter should be forwarded to Mr David Mills of Norfolk County Council to advise that this path was being blocked, also there are paths that are overgrown and help is needed to be able to get them cut back.

There followed a discussion on the permissive rights on the footpath either side of the cut and that walkers are being discouraged from walking through 'Joe's Plantation'

91/17 Assets list of Parish owned street furniture, street lights and bins

It was agreed once all the information has been found that a spreadsheet should be formulated so that any additions can easily be put on it.

92/17 To approve payment of bills

Stoke Ferry Parish Council					
October Bills					
E-on	Street Lights	DD	57.44	2.87	60.31
Glazewing	Bin Emptying	DD	15.58	3.12	18.70
Anglian Water	Water Cemetery	DD	12.37	0.00	12.37
Anglian Water	Water Cemetery	DD	29.96	0.00	29.96
Westcotec	Street Light Maintenance	101630	15.44	3.09	18.53
	Cancelled	101632			
H Richardson	Salary	101632	274.89	0.00	274.89
Village Hall	Oct Meeting	101633	25.00	0.00	25.00
HMRC	PAYE	101634	62.40	0.00	62.40
Mr Sparkle	Village Maintenance	101635	214.00	0.00	214.00
Mr A Stannard	Handyman	101635	64.00	0.00	64.00
Ocean Remix	Website	101336	300.00	60.00	360.00
	Total		1071.08	69.08	1140.16

Late bills had been added to the list.

Proposed – Cllr Mrs Clements

Seconded – Cllr Mrs Taylor

That the bills be paid as per the schedule

All in favour

93/17 Conclusion of Audit

Members had received documentation

94/17 Summer Fete for 2018

The ice cream van, band and disco have already been booked. It was noted that there is a possibility that a local dance troupe may wish to come along and perform.

95/17 Urgent Items as agreed by the Chairman

There were no urgent items

96/17 Public Participation

Could wooden bollards be placed on the grass areas in front of the school as cars parking there are blocking the site line for vehicles exiting the school. This would need to be discussed with NCC Highways.

Had a decision been made on whether artificial grass could be placed in the Cemetery. Cllr Mrs Clements reported that she was attending a conference soon on Cemetery Maintenance and therefore would report back at the November meeting.

Could a metal surround be put around a grave; due to this restricting the cutting of the grass it was not possible to agree this.

It was noted that the defibrillator in the Academy is for their use only. The public one is situated on the wall outside Thomas B Bonnett.

97/17 Forward agenda

For information only

98/17 Date and time of next meeting

Wednesday 1st November, 2017 at 7pm