

STOKE FERRY PARISH COUNCIL
Minutes Subject to the Approval at the next Meeting
Ordinary Meeting of the Parish Council
Wednesday 1 August 2018 at 7.00 pm
Stoke Ferry Village Hall

Attendance:

Cllr Sue Lintern Chair
Cllr Daphne Clements
Cllr Trudy Mann
Cllr Grant Tomkins
Cllr Kit Hesketh-Harvey
Cllr Gail Reeve
Locum Clerk Standing in for Minutes

Also, in attendance:

Cllr Martin Storey Norfolk County Council
Cllr Colin Sampson Borough Council of Kings Lynn and West Norfolk
Mr Chris Philpott Footpath Warden

Members of the Public: Unknown

(17 items – Minute references – 165/18 – 182/18)

1. Emergency Evacuation
2. Openness and Transparency – Meeting recorded
3. Apologies: Cllr Leamon and Cllr McNeill (Vice Chair)
It was recorded that Cllr Cordner had resigned from the Parish Council.
4. Declarations of Interest – Cllr Hesketh-Harvey declared in interest in planning application at Micklefields, High Street as he is a neighbour.
5. Approval of minutes
Proposed – Cllr Clements Seconded – Cllr Reeve
For – 5 Abstention – 1
6. Clerk's Report and Matters Arising
Dukes Head and other listed buildings – nothing to report.
Indigo Road – tidiness and safety of site. It was agreed that this should be perused, and the concerns be put more forcefully.
Village Gates – nothing to report.
Car Scheme – Funds have been returned for investment to other village projects. £423.36.
Wasps in Garden area – this was resolved immediately under health and safety delegation to the Clerk.
Pot Holes outside Mill – NCC will deal with small potholes as soon as possible.

BCKLWN Dog Fouling Survey – this has been completed and returned.

Norfolk Fire Service (2Agriculture Mill) – response awaited regarding information on alarm activations over the last 12 months.

Environment Agency Inspection (2Agriculture Mill) – inspection deferred to 16th July.

Cllr Kit Hesketh-Harvey shared that he minutes of July advised of the Mill alarm noise and how it sounded, but he wished to clarify that though it sounded like a car alarm it was much louder.

Matters Arising:

Cllr Mann raised the issue on Lark Road, NCC Highways are not happy with the road width. This matter should be decided on 10th July. Officer dealing with it is on holiday.

Cllr Mann raised the issue with the area behind the bungalows on Buckenham Drive as the area had still not been cut and tidied. Borough Cllr Sampson advised that needs to be a discussion between all parties (Parish Council, Borough Council and Freebridge) regardless as to who owns it to agree a sensible cutting regime in the interim. Cllr Mann asked if enforcement could be involved. Cllr Sampson advised that there were insufficient staff in the Borough Council to cover the summer contract of maintenance. It was also suggested that the Parish could cut and tidy the area and claim the cost back from the BCKLWN.

AGENDA ITEM

That a letter should be forwarded to the BCKL&WN regarding grounds maintenance and the grass cutting behind Buckenham Drive.

7. To Approve: Community Emergency (Recovery) Plan

This document had been circulated to all members for comment. No comments had been received and therefore it was deferred to the next meeting.

8. To consider: Purchase of Bench

The Chair gave a short report.

An email had been received from a local resident adjacent to where the seat was proposed to be placed and they were concerned about people congregating and consequently throwing waste over the fence and into his garden. It was noted that the seat would not be against the back wall. It was then suggested that it could be placed on the square near the garden (where recycling bins were). The current seat would be used but would need repainting and cleaning and would need to be fixed down. It was recommended that the seat should be painted white with gold.

Members agreed that Thomas B Bonnett be asked if they would be able to clean and paint the existing seat.

Propose Cllr Lintern Seconded – Cllr Mann

That the bench be placed on the hill by the garden

All in favour

9. To consider: Cemetery Bin Waste Removal

Proposed – Cllr Tompkins Seconded – Cllr Reeve

‘That a new bin is purchased for use in the Cemetery’

All in favour

Proposed – Cllr Hesketh-Harvey Seconded – Cllr Clements

‘That Mr Sparkle is asked to empty the bin at the cemetery at a cost of £3.00 per empty’

All in favour.

10. To consider: Gardens area watering in August

Proposed -Cllr Tompkins Seconded – Cllr Mann

‘That the Handyman continues to water the garden during August’

All in favour

11. To consider: BCKLWN Air Quality Control Monitoring – Buckenham Drive

Cllr Lintern had received information from Kate Penn asking permission to re-site the unit (currently Furling Road) onto a street light in Buckenham Drive. It was noted that the power for the unit is taken from the street light and therefore if cost of electricity increased the cost should be claimed back. Concern was raised that the unit should be placed in the easterly wind – prevailing side. There are already three measurement west of the mill. This would be queried, and Cllr Lintern suggested that permission is not granted until the information is received.

12. To Plan: The Battles Over a Nation’s Tribute and Remembrance Sunday 11th November 2018 and Invitations

Cllr Clements had been to a meeting with Carol Nicholas Letch regarding the programme for the three villages (Whittington, Stoke Ferry and Wretton) on Sunday 11th November 2018. There would be church service at Whittington at 11.00am and then they would attend Stoke Ferry Memorial and then go to Wretton Memorial. There followed a full discussion and it was agreed that Stoke Ferry would do their own service at 11.00am on the 11th November. There is going to be another meeting in September and it was agreed that representative from the Council would attend. It was agreed that all members should think about additional things that could be done on the day to make it extra special.

AGENDA ITEM - The Battles Over a Nation's Tribute and Remembrance Sunday
11th November 2018 and Invitations

13. To report: Any handyman NCC Rangers or Public Rights of Way (footpaths/bridleways) issues and potential volunteer maintenance in the village Rangers – Bridge Road hedges and gully's.
PROW – there is already a list of queries with David Mills (NCC) and these are being worked on.

Handyman – continuing with his work.

Village Tidying day has been arranged for 8th August, posters have been put up and it is also advertised in the Village Pump. Mrs Janet Stocking volunteered to help, and it was felt it was too late to cancel it. No members of the Parish Council were able to attend.

Cllr Tomkins agreed to cut the grass in front of the litter bin on the common.

14. To adopt the Communications Protocol
The Chair advised that the Clerk had asked for an extra meeting to discuss management procedure and this could include the Communications Protocol.

15. Planning
a. Ref: 18/01132/F Construct 2 stables and tack room in field sited within the curtilage of the property, Micklefield, High Street, Stoke Ferry.

Cllr Hesketh-Harvey declared an interest in this item as he owns the adjacent property.

Proposed – Cllr Tomkins Seconded – Cllr Mann

That are no objections to this plan

For – 5

Declared interest – 1

- b. For information - Ref: 18/01225/F Demolition of garage and conservatory and construction of 2 storey rear extension and construction of a single garage. Carnegie Lodge, Wretton Road, Stoke Ferry. No comment was returned.

- c. To receive an update on the Neighbourhood Plan Update

Cllr Hesketh-Harvey advised that leaflets needed to be circulated to the whole village. Also need to find parishioners who have special skills who could help with the process of the Neighbourhood Plan. Need to involve the school and the younger generation. There is no date yet for the leaflet drop.

16. To approve payment of bills

Proposed – Cllr Clements Seconded – Cllr Hesketh-Harvey
 'That the bills are paid as per the attached schedule'
 All in favour.

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages and Expenses - July 18	331.47	0.00	331.47
HMRC	Jul-18	79.17	0.00	79.17
Veolia (DD)	Cemetery Bins	16.04	3.21	19.25
EON (DD)	Streetlights Electricity - July 2018	63.18	3.16	66.34
Hodson Office Supplies	Ink for Printer	15.99	3.20	19.19
Thomas Bonnett	Bin Liners	6.08	1.22	7.30
LD Pest Control	Wasp Nest in Gardens Area	30.00	0.00	11.70
Mr A Stannard	Handyman- July 18	52.00	0.00	52.00
Mr Sparkle	Grass cutting	87.00	0.00	87.00
SF Village Hall	Village Hall Hire	20.00	0.00	20.00
	total	700.93	10.79	693.42

17. Urgent items as agreed by the Chair

Cllr Mann gave an update on the recent damage to Lynn Road caused by the diversion of heavy vehicles through the village due to an accident on the A134. She had contacted Karl Rands of NCC Highways and it is agreed that the road will be resurfaced in October 2018.

County Cllr Storey advised that there is currently a consultation out about the Police and Fire Service being under one commissioner (Lorne Green, Police Commissioner). The public need to have their say and the findings will be delivered in September 2018. He also advised everyone to look at the NCC website to find places to visit in Norfolk during the summer months.

County Cllr Storey stated he would follow up on the resurfacing of the road to make sure it was remedied as soon as possible.

Borough Cllr Sampson also stated that the Borough Council also has an events list on its website.

There had been a good response to the dog fouling questionnaire and Cllr Sampson advised he would follow up on the grass cutting.

Cllr Mann reported that it is very overgrown on the footpath which goes down to the bypass (A134) opposite Boughton Road.

Comment was made that the road repair in Lynn Road need to be to a high standard to accommodate the occasional use by large vehicles.

There was a short conversation on the footpath by the river.

Meeting Closed