

Minutes of Stoke Ferry Parish Council Meeting held in The Community Centre
At 7.30pm on Wednesday 10 September 2014

Those Attending: Cllr Mrs D Clements (Chairman), Cllr Mrs S Lintern (Vice-Chairman), Cllr Mrs J Stocking, Cllr P Denny, Cllr T Ryves, County Councillor M Storey, Mrs C Hardy (Clerk) 9 members of the Public.

1 To Consider Accepting Apologies for Absence: Apologies were received from Cllr L McCarthy and Borough Councillor C Sampson

2 To Approve the Minutes of the last Council Meeting on 13 August 2014
Cllr P Denny proposed acceptance of the Minutes seconded by Cllr Mrs Stocking. **Carried**

3 To Consider Matters Arising from the Minutes:

Item 12

Bench School Lane - The Clerk had spoken to Anglian Water – they have almost completed all their constructions works, the Bench will be refurbished then replaced. It will possibly be in a slightly different position because of the new works

Meetings Held in the School – The Clerk checked with the School regarding charges for use of the school premises – it has been reaffirmed that charges are made to any person or organisation using the premises and always have been.

Land near Village Hall – The Clerk has spoken to Mr Bishop of Stoke Ferry Regeneration – the work to clear the area was commenced but no further work will be carried out because of rubbish being dumped, therefore unable to continue

Boughton Surgery – a response has been received from Elizabeth Truss relating to waiting times at the surgery – she is taking the matter up with the Senior Contract Manager at NHS England.

Wild Flower Meadow in The Cemetery – The Clerk had been in contact with the Diocese of Ely regarding this – no formal permission would be required as long as there is no intention to make permanent changes to any structures in the Cemetery. It would be advisable to investigate the feelings of the community before taking on this type of venture.

4 To Record Declarations of Interest:

There were no declarations of interest

5 To Consider Responses Relating to Defibrillator in the Phone Box

Cllr Mrs Lintern advised that she did not put a message on Facebook about this but felt a better way forward would be to produce a questionnaire to be handed out at the Playing Fields Launch on Sunday 21 September. The questionnaire would cover the Defibrillator, Speeding in the Village and the Wild Flower Meadow in The Cemetery. Cllr Mrs Clements advised that names and addresses, or post codes would be required to ensure only people from the village comment.

6 Completion of Annual Audit:

The Clerk informed the meeting that Mazars had successfully completed the Annual Audit – no problems reported

7 Remembrance Sunday 9 November

Cllr Mrs Clements advised that she would not be present on this day, therefore the Vice-Chair Mrs Lintern will take charge of the event. It was agreed that a service along the lines as that last year would be most suitable. The Clerk will look out the service sheet from last year, final arrangements to be discussed at the October Meeting. The Clerk will contact Kit Hesketh-Harvey to see if he would be available to ring the Church Bell.

8 Christmas Carols - Date

Cllr Mrs Clements said she would like this event to take place on Sunday 7 December. Mr Ed Taylor volunteered to accompany the carol singing on his guitar. Cllr Denny thought it would be good if we can get the children in the village more involved, perhaps a group could sing one of the Carols, he also asked if there was any chance of heating in the Church. The Clerk will contact Kit Hesketh-Harvey requesting to use the Church on this afternoon. Cllr Mrs Clements advised that her granddaughters will again donate a Christmas tree. Helpers will be required to put it in place and decorate it.

9 The Cemetery – Saplings:

The Clerk referred to the saplings which had been received last year advising that there were still about ten that had been heeled in and now needed to be placed in a permanent position before they die. It was agreed that the Cemetery Committee should have a meeting to discuss this matter and arrange for the planting to be carried out.

10. Appointment of New Parish Clerk:

Cllr Mrs Clements introduced the new parish clerk, Mrs Judith Taylor, who will be taking over from Carol Hardy on 1 October.

11 To Consider Planning Applications:

Application for Change of Use to Create 4 New Dwellings, New 4 Bay Garage Block at Former Dukes Head and Premises Wretton Road – supported by the Parish Council.

12 To Approve Payments to be Made:

Mazars - £120.00 – Annual Audit

Mrs C Hardy - £891.95 – Salary August/September/Holiday Pay and Expenses for August

CGM Ltd - £149.45 – Grounds Maintenance – August

Stoke Ferry Playing Field Trust - £1000.00 – Donation towards new Equipment

CLR Law - £300 – Legal Expenses

Westcotec Ltd - £18.53 – Lighting Maintenance September

Mrs C Hardy - £2142.00 – Ex Gratia Payment

Glazewing Ltd - DD - £16.80 – Collection of Waste - the Cemetery – August

E-on – DD - £33.66 – Lighting – August

Statement of Accounts as at 31 August 2014 – Balance in Bank – Community Account £765.08, Business Saver Account £17541.86 – a total of £18306.94

Cllr Mrs Lintern proposed approval for payment seconded by Cllr Denny – 4 Votes for 1 Abstention Carried

13 Correspondence Received:

Sharon Ludford – Norfolk Police – next SNAP Meeting Wednesday 17 September at Shouldham School

BCKLWN – Changes to Kerbside Collections from 1 October 2014

NCC – Waste Matters in Norfolk Conference – 9 October at John Innes Centre Norwich

Norfolk Association Local Councils – Polish up that Press Release Workshop

Norfolk Association of Local Councils – Chairmanship Training

The Norfolk Hospice Tapping House requesting donation

14 To Receive Further Information or suggested items to be considered for the next meeting Agenda:

Cllr Mrs Clements asked if there had been any further incidences of late night/early morning noise from The Blue Bell Pub. A councillor reported there had been loud music Saturday night/Sunday morning at about 3.00am also loud noise from cars moving off. After some discussion it was agreed that the Clerk should write to the Licensee stating the concerns of the PC about this nuisance asking for their help before taking further action. We do not want to lose the pub from the village.

Cllrs Mrs Clements advised that we will shortly be requesting quotations for Grounds Maintenance for the Cemetery and Playing Fields. She thought it would be a good idea for the Playing Field Committee to request quotes themselves asking for exactly what they require, as in the past there had been many

complaints about the current contractors. Cllr Ryves said this is a public area and the PC should organise the maintenance.

The matter relating to the new advertising signs at the Star Fish Bar Kebab & Pizza Shop in Lynn Road is still being investigated by the Planning Department. Highways have informed the PC that the area on which the picnic tables have been placed are apparently on private ground, they are only responsible for 3m of pavement.

The Dog Waste Bin on Lynn Road has now been emptied.

Cllr Mrs Stocking referred to the parking on High Street and Lynn Road – the Clerk advised that any problems relating to parking or speeding should be referred directly to the Police obtaining an incident number so that there is a record of all incidents.

Cllr Denny asked what the situation was regarding the new car park at the Village Hall – nothing known at the moment.

Cllr Ryves referred to an email he had forwarded to the Chairman via Facebook – she advised she had not as yet seen it. Cllr Ryves said most PC's are now on Facebook it is a good way of communicating with the village. He had spoken to NALC who advised the PC would require a Policy Document to cover the use of Facebook. This to be placed on the next Agenda.

Cllr Mrs Lintern advised the new play equipment was in the process of being placed in the playing fields - will be complete by the end of next week. The Launch day will be Sunday 21 September.

Cllr Denny again brought up the problem of speeding in the village – the Clerk again advised everyone concerned should report these incidences to the Police on 101 at the time and obtain an incident number.

CC Storey advised that NCC were holding a Hazardous Waste Amnesty all this month, for the disposal of old paint, chemicals etc. The nearest centre to Stoke Ferry would be Thetford this coming weekend. This is the eleventh year this has been held.

The early education set up has contributed towards a thousand places for two year olds

Vodafone Rural Open Sure Signal Programme – they are seeking a maximum of 100 rural locations with little or no mobile telephone coverage to install low powered 3G mobile base stations known as Open Sure Signal units.

All infant aged pupils must have a free hot meal from this September.

Thank you for the invitation to the Playing Field Launch Day – hope to attend.

- Would like to know what correspondence was being referred to earlier in meeting. It was agreed where practicable or relevant one copy would be placed in the meeting room at future meetings.
- Could the Playing Field Committee have a copy of the Specification letter for ground maintenance, the Clerk will provide this. Does not feel that control should be placed totally in the Playing Fields hand. The company concerned would only take notice of whoever is paying the bills.
- Thank you for the donation towards the new play equipment
- Fly tipping had taken place along by the garages and the hairdressers in Buckenham Drive
- Hedge near the bungalows along the playing field perimeter overgrown once again. The Clerk will contact Freebridge
- New Light in Boughton Road still not working – the Clerk to chase this up again
- Bridge Road hedge growing over the pavement and on to the road. The Clerk will contact Highways to see if they can do anything about this.
- Grassed area in Oak Road has not been cut for a long time and is now looking very untidy. The Clerk to report to the Borough Council as it is their responsibility.

- Recycling should be made easier – not going to drive all the way to Thetford or Kings Lynn with perhaps just a couple of tins of paint. The Crimplasham Tip is only open four days a week – opening at 9am then promptly closing again because of large lorries emptying the various containers therein. CC Storey said he would look into this situation.
- The pathway between Buckenham Drive and Wretton road is becoming overgrown with weeds. The Clerk will report to the appropriate department.

Cllr Mrs Clements asked who placed the unofficial notice about the recent planning meeting in the Corner Shop. Cllr Ryves advised he did – in future all notices should be through the official channel ie via the Clerk.

Cllr Mrs Lintern asked if CGM could do an extra grass cut in the playing fields before the Launch Day on 21 September. The Clerk will contact them to organise this.

There being no further business the meeting closed at 9.00pm

15 Date and Time of Next Meeting: - Wednesday 8 October 2014 at 7.30pm

Chairman

Date:.....

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND