

STOKE FERRY ORDINARY PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 7 March 2018 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 1 March 2018

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Emergency Evacuation Procedures
2. Openess and Transparency Notice - If anyone wishes to film the meeting they make themselves known so that any member of the public under age 18 or not wishing to be filmed can move to an area at the back of the room. The Parish Council record the meeting.
3. To receive apologies for absence
4. To receive Declarations of Interest from Members on any item to be discussed
5. Parish Council Co-option
6. To approve the Minutes of the 7 February 2018 Meeting
7. Matters Arising from the Minutes of the Last Meeting

Village Management

8. 2Agriculture Update
9. Indigo Road Development
10. Gardens Refurbishment
11. Cemetery Hedge
12. Handyman/Norfolk County Council Rangers or Public Rights of Way (Footpaths/Bridleway) Issues

Parish Council Management

13. Draft Anti-Harassment and Bullying Policy
14. Parish Councillor Training

Finance and Planning

14. 18/00300/RMM Client of Ian J M Cable Architectural, RESERVED MATTERS: Construction of 15 Dwellings, Valmes, 13 Wretton Road, Stoke Ferry, PE33 9SQ
15. To approve payments of bills – To be tabled

Events Management

16. Elizabeth Truss MP Visit Fri 16 March 2018 (4-5.30 pm)
17. Neighbourhood Plan Meeting Preparation – Weds 21 March at 7 pm
18. Mid-Summer Fayre 2018

Anything Else

19. Urgent items as agreed by the Chairman
20. Forward Agenda Items
21. Public Participation - To receive information or suggested items to be considered at the next meeting including Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC)
22. Date and time of next meeting – Wednesday 4 April 2018 at 7.00pm
23. Closed Session to the Public

Forward Agenda Items

APRIL

Assets List Review*

Data Protection/GDPR and Retention Policy

Annual Insurance Renewal*

Emergency Village Plan Review – Invitation to Borough Council Emergency Planning Team

Electricity Supply Costs

MAY and Annual Parish Meeting

Review of Standing Orders and Financial Regulations* (inclusion of GDPR/Data Protection)

Review of Policies and Cemetery Fees*

Review of Clerks Contract and Job Description (inclusion of GDPR/Data Protection)

Audit Return 201819*

JUNE

Battle's Over A Nation's Tribute 11th November 2018

SEPTEMBER

Conclusion of Audit*

Remembrance Day *

Return of External Audit 201819*

Clerk Appraisal – private HR meeting*

OCTOBER

Christmas Arrangements*

DECEMBER

Draft Precept and Budget*

JANUARY

Approval of Precept and Budget*

FEBRUARY

Internal Auditor Appointment*

MARCH

GDPR/Data Protection Annual Review* (Data Protection Committee)

* standard item