

STOKE FERRY ORDINARY PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 4 April 2018 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 27 March 2018

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Emergency Evacuation Procedures
2. Openess and Transparency Notice - The Parish Council record the meeting.
3. To receive apologies for absence
4. To receive Declarations of Interest from Members on any item to be discussed
5. To approve the Minutes of the 7 March 2018 Meeting
6. Matters Arising from the Minutes of the Last Meeting

Village Management

7. Community Emergency Plan – Borough Council Emergency Planning Attending
8. 2Agriculture Update
9. Neighbourhood Planning
10. Gardens Refurbishment
11. Litter Bin on Common Land
12. Yellow Lines Furlong Road
13. Electricity Supply Costs
14. Notice of Designation Application: Stoke Ferry War Memorial
15. Parish Partnership Scheme
16. Mid Summer Fayre 2018
17. Handyman/Norfolk County Council Rangers or Public Rights of Way (Footpaths/Bridleway) Issues

Parish Council Management

18. Data Protection/GDPR and Retention Policy

Finance and Planning

19. To approve payments of bills – To be tabled

Anything Else

20. Urgent items as agreed by the Chairman
21. Forward Agenda Items
22. Public Participation - To receive information or suggested items to be considered at the next meeting including Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC)
23. Date and time of next meeting – Wednesday 2 May 2018 at 7.00pm

Forward Agenda Items

MAY and Annual Parish Meeting

Review of Standing Orders and Financial Regulations* (inclusion of GDPR/Data Protection)
Review of Policies and Cemetery Fees*
Draft Communications Protocol
Review of Clerks Contract and Job Description (inclusion of GDPR/Data Protection if needed)
Audit Return 201819*
Assets List Review
Annual Insurance Renewal
Chair and Vice Chair Training Approval

JUNE

Councillor Training

JULY

Battle's Over A Nation's Tribute 11th November 2018

SEPTEMBER

Conclusion of Audit*
Remembrance Day *
Return of External Audit 201819*
Clerk Appraisal and Development Plan – private HR meeting*

OCTOBER

Christmas Arrangements*

DECEMBER

Draft Precept and Budget*

JANUARY

Approval of Precept and Budget*

FEBRUARY

Internal Auditor Appointment*

MARCH

GDPR/Data Protection Annual Review* (Data Protection Committee)

APRIL

Assets List Review*
Annual Insurance Renewal*

* standard item