

STOKE FERRY ANNUAL PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 6 June 2018 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Clerk & RFO

On 31 May 2018

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Emergency Evacuation Procedures
2. Openess and Transparency Notice - The Parish Council record the meeting.
3. To receive apologies for absence
4. To receive Declarations of Interest from Members on any item to be discussed
5. To approve the Minutes of the Annual Meeting on 2 May 2018 Meeting
6. Matters Arising from the Minutes of the Last Meeting

Village Management

7. Community Emergency Plan and Booklets for Village
8. Garden Area Benches
9. Village Sign Refurbishment
10. Map of Village
11. Village Entrances/Gates
12. Mid Summer Fayre 2018
13. Neighbourhood Planning Stand – Mid Summer Fayre – Printing Costs
14. Handyman/Norfolk County Council Rangers or Public Rights of Way (Footpaths/Bridleway) Issues

Parish Council Management

14. Councillor Training Approvals
15. Review of Cemetery Regulations and Fees
16. Approval of Communications Protocol
17. Approval of War Memorial Policy

Planning

18. 18/00893/F Construction of wooden shed with area for nesting swifts at Swift Cottage 2 Lime Kiln Lane Stoke Ferry Norfolk PE33 9UA

Decisions received info only:

18/00663/LDP Stoke Ferry Laurels Lynn Road Stoke Ferry Norfolk PE33 9SW - LAWFUL DEVELOPMENT FOR A PROPOSED DEVELOPMENT: Replacement of existing flat roof with sloping roof profiles Would be Lawful 18 May 2018 Delegated Decision

18/00076/TREECA Stoke Ferry Sage House Furlong Road Stoke Ferry King's Lynn Norfolk PE33 9SU - T1 Elm Remove lower branches and balance tree. T2 Oak - Cut back branches and remove any dead branches within a conservation area Tree Application - No objection 23 May 2018 Delegated Decision

Finance and Anything Else

19. To approve payments of bills – To be tabled
20. Urgent items as agreed by the Chairman
21. Forward Agenda Items
22. Public Participation - To receive information or suggested items to be considered at the next meeting including Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
23. Date and time of next meeting – Wednesday 4 July 2018 at 7.00pm

Forward Agenda Items

JULY

Review of Clerks Contract and Job Description (inclusion of GDPR/Data Protection if needed)
Working Party Terms of Reference

AUGUST

Battle's Over A Nation's Tribute 11th November 2018

SEPTEMBER

Cemetery Hedge
Conclusion of Audit*
Remembrance Day *
Return of External Audit 201819*
Clerk Appraisal and Development Plan – private HR meeting*

OCTOBER

Christmas Arrangements*

DECEMBER

Draft Precept and Budget*

JANUARY

Approval of Precept and Budget*

FEBRUARY

Internal Auditor Appointment*

MARCH

GDPR/Data Protection Annual Review* (Data Protection Committee)

APRIL

Assets List Review*
Annual Insurance Renewal*

MAY and Annual Parish Meeting

Review of Standing Orders and Financial Regulations* (inclusion of GDPR/Data Protection)
Review of Policies and Cemetery Fees*
Audit Return 201819*

JUNE

Councillor Training Approval

* standard item