

STOKE FERRY ORDINARY PARISH COUNCIL MEETING

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 4 July 2018 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Parish Clerk & RFO

On 28 June 2018

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING

AGENDA

1. Emergency Evacuation Procedures
2. Openess and Transparency Notice - The Parish Council record the meeting.
3. To receive apologies for absence
4. To receive Declarations of Interest from Members on any item to be discussed
5. To approve the Minutes of the Annual Meeting on 6 June 2018 Meeting
6. Clerks Report (Inc Matters Arising)

Village Management

7. 2Agriculture Update
8. Neighbourhood Plan
9. Village Sign – Design; Refurbishment
10. Village Map for Gardens Area
11. To Approve Purchase of Bin and Emptying Costs in Cemetery
12. To Discuss a Dog Bin for the Gardens Area
13. To Approve Watering Costs for Garden Area
14. Handyman/Norfolk County Council Rangers or Public Rights of Way (Footpaths/Bridleway) Issues and Potential Volunteer Maintenance in the Village

Parish Council Management

15. To Approve a Communications Protocol
16. To Approve an Abusive Complaints Policy
17. To Review Rent on Land at Furlong Drove, Stoke Ferry
18. To note War Memorial – Grade 2 Listed Confirmation
19. To Approve Website Amends – Google reference and domain search result
20. To Approve Confidential Shredding Costs

Planning

21. To consider an Appeal Response -Horsemans Rest, Littlemans Way, Stoke Ferry, - alleged unauthorised use.

To Note Decisions received only:

18/00793/F Stoke Ferry 5 The Hollow Stoke Ferry Norfolk PE33 9UU - Construction of a garden yoga/meditation studio and a small writer's Hut. Application Permitted 6 June 2018 Delegated Decision

18/00498/LB Stoke Ferry Deanscroft High Street Stoke Ferry King's Lynn Norfolk PE33 9SF - Listed building application: Replacement of 9 sash windows to façade. Application Permitted 20 June 2018 Delegated Decision

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Finance and Anything Else

22. To Discuss Norfolk County Council Highways Parish Partnership Funding 201920
22. To Approve payments of bills – To be tabled
23. Urgent items as agreed by the Chairman
24. To Review Forward Agenda Items
25. Public Participation - To receive information or suggested items to be considered at the next meeting including Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
26. Date and time of next meeting – Wednesday 1 August 2018 at 7.00pm

Forward Agenda Items

AUGUST

Purchase of Garden Area Benches
Community Emergency (Recovery) Plan and Booklets for Village
Battle's Over A Nation's Tribute 11th November 2018
Working Party Terms of Reference

SEPTEMBER

Cemetery Hedge
Conclusion of Audit*
Remembrance Day *
Return of External Audit 201819*
Parish Partnership Funding 201920

OCTOBER

Christmas Arrangements*
Clerk Appraisal and Development Plan – private HR meeting*

DECEMBER

Draft Precept and Budget*

JANUARY

Approval of Precept and Budget*

FEBRUARY

Internal Auditor Appointment*

MARCH

GDPR/Data Protection Annual Review* (Data Protection Committee)

APRIL

Assets List Review*
Annual Insurance Renewal*

MAY and Annual Parish Meeting

Review of Standing Orders and Financial Regulations* (inclusion of GDPR/Data Protection)

Review of Policies and Cemetery Fees*

Audit Return 201819*

JUNE

Councillor Training Approval

* standard item