STOKE FERRY PARISH COUNCIL
Draft (until approved at the next meeting)
Minutes of the Ordinary Meeting held on
Wednesday 6 January 2021 at 7.00 pm, Virtually online via Zoom

Present:
Cllr Sue Lintern (Chair)
Cllr Kit Hesketh-Harvey (Vice-Chair)
Cllr Stuart Collins
Cllr Andrew Hayward
Cllr Gail Reeve
Cllr Janet Taylor
Cllr Trudy Mann
Cllr Donna Stocking
Helen Richardson (Parish Clerk and Financial Responsible Person)

Also, in Attendance
Public – 2
Cllr Martin Storey, Norfolk County Council
Cllr Colin Sampson, BCKLWN
Stephen Ward, Chair and Jim McNeill of the Bluebell Pub Campaign

01/21 Openness and Transparency Notice
The Chair read the notice.

02/21 Aggressive and Abusive Behaviour
The Chair read the notice.

03/21 To Receive and Consider Acceptance for Apologies of Absence
The Council noted apologies received from Cllr Mandy Leamon due to work commitments. It was noted that Cllr Mandy Leamon was a key worker, working with a vulnerable group where sickness cover was vital for the continuation of the service at this time during the pandemic and as such had effected the ability to attend the Council meetings in the past few months.

04/21 To Receive Declarations of Interest from Members
Cllr Trudy Mann declared an interest regarding item 06/21 Update on the Bluebell Campaign. Cllr Sue Lintern declared an interest regarding item 06/21 Update on the Bluebell Campaign. Cllr Janet Taylor declared an interest regarding 06/21 Update on the Bluebell Campaign and Payments for approval at item 12/21. It was noted that though Councillors were due to receive Dispensations regarding the Blue Bell where shares were purchased being open to the whole community, it was noted there was no decisions to make at the meeting. This would be confirmed further at the February meeting.

05/21 To Approve the Minutes of the Ordinary Meeting held on 2 December 2020 and matters arising (Clerks report)

RESOLVED: That the minutes of the Ordinary Meeting held on 2 December 2020 be approved. (Cllr Gail Reeve proposed, Cllr Janet Taylor seconded, all were in favour).

Clerks Report (Matters Arising) January 2021

Indigo Road – The Development Director at Orbit has communicated with the Clerk on 16 December and advised they were not aware of the situation and would

investigate to respond in January. They advised that the road and paths were not in their ownership.

Contractor List – The Clerk reviewed in December and circulated to Councillors for information.

Perch Seat – Contractor advised to go ahead with work to manufacturer and install two perch seats for the Bus Stop on the Hill. Norfolk County Council confirmed no street license required as they were being installed within a structure that already existed.

Village Gates – Norfolk County Council chasing up contractor as requested regarding installation date of gates for Furlong Drove. Cllr Trudy Mann investigated sign placement at Wretton Road, and it was felt there was scope to add a sign for the Clerk to purchase four.

Noticeboard – The Clerk contacted the contractor to confirm refurbishment.

Hedge on Playing Field – The Playing Field Trust confirmed they would wish for the current hedge to be removed as agreed, but they do not agree to a new one planted which had been a condition of the removal.

Tree in Cemetery – Was removed. BCKLWN confirmed it was outside the conservation area and with no Tree Preservation Order.

Grounds Maintenance – The Clerk confirmed further one-year Grounds Maintenance contract with chosen contractor. A contract will be drawn up before work commences early spring for approval by the Council.

Census 2021 – The Clerk has made a note to release information at the end of February as a reminder to residents.

Bin for Playing Field – This was ordered and delivered to Bonnets for installation.

Planning Application Received for Comment Between Meetings
20/01538/F Stoke Ferry To retain newly constructed dwelling, Rosetta Cottage, (approved under delegate). No comments returned.

Planning Applications Decision Information Received
20/01218/F Stoke Ferry Holly Cottage Oxborough Road Stoke Ferry Norfolk PE33 9SY - Conversion and extension of existing residential garage to dwelling. Application Permitted 22 December 2020 Delegated Decision

Planning Applications with No Consultation Required.
20/00220/TREECA Stoke Ferry Highfields Boughton Road Stoke Ferry King's Lynn Norfolk PE33 9ST - Tree in a Conservation Area - T2 Copper Beech - Reduce to approx. 12-14ft Tree Application - No objection 2 December 2020 Delegated Decision

20/00224/TREECA Stoke Ferry All Saints Lodge High Street Stoke Ferry King's Lynn Norfolk PE33 9SF - Unknown Species: fell /remove because of low amenity value and proximity to buildings Tree Application - No objection 17 December 2020 Delegated Decision

20/00233/TREECA Stoke Ferry Swift Cottage 2 Lime Kiln Lane Stoke Ferry Norfolk PE33 9UA - Apricot tree to rear of property (T1) – Reduce upper crown growths. Reduce back laterals to weight reduce and shape. Bay tree adjacent to barn (T2) - cut down due to proximity to the barn, causing instability to the walls Tree Application - No objection 17 December 2020 Delegated

20/00233/TREECA Stoke Ferry Apricot tree to rear of property (T1) - Reduce upper crown growths. Reduce back laterals to weight reduce and shape. Bay tree adjacent to barn (T2) - cut down due to proximity to the barn, causing instability to the walls Swift Cottage 2 Lime Kiln Lane Stoke Ferry Norfolk PE33 9UA

There was an application that had been notified as decision for '20/01589/AG Stoke Ferry Home Farm 76 Wretton Road Stoke Ferry King's Lynn Norfolk PE33 9QJ - Agricultural Prior Notification: Multipurpose agricultural barn AG Prior Notification - NOT REQD 18 November 2020 Delegated Decision' and Cllr Martin Storey agreed to follow it up as the Clerk had received no response from Planning when querying what it was in relation to. The Chair shared that the Council needed to keep focus on the fact that barns could be turned into dwellings with little planning consultation.

06/21 To Receive an update on the Bluebell Campaign

The Chair of the Bluebell Campaign attended to provide an update as follows:

- The Bluebell failed to sell at auction.
- The campaign group spoke to owners that evening who agreed to sell to the group at a defined price and are proceeding on that basis. They have instructed solicitors.
- The share offer was in progress up to the 31st January 2021 deadline. There had been 200 investors so far.
- There was just less than £40k left to raise to buy the building excluding renovation costs of around £70-80k.
- The support from Stephen Fry before Christmas on social media was immensely helpful with investors contacting the group from around the world as well as bolstering interest from the local community.
- The Asset of Community Value (ACV) status was outstanding from the BCKLWN and it was hoped would be put in place very soon.
- A structural survey was about to be commissioned by the group.
- Things were looking particularly good currently for the project.

The Chair of the Bluebell Campaign thanked the Parish Council for their support and following a query advised they hoped to purchase both plots applicable to the pub. The Parish Council thanked the Chair of the Campaign Group for his update and left the meeting.

07/21To Receive a Neighbourhood Planning Working Group Update

The Neighbourhood Planning Working Group meeting approved meeting notes on 6th January 2021 which had been summarised at Parish Council meetings. Cllr Andy Hayward shared that the group had been working on the draft plan policies to complete by 10th January and everyone had put a lot of work into it. Further discussions with Locality and AECOM regarding design codes were recommended to go ahead though were currently pending with Locality for their approval. The grant for that piece of work would be paid directly from Locality to AECOM. The Neighbourhood Working group meeting would next meet on 12th January.

08/21 To Enact the General Power of Competence

Information had been circulated to Councils on the General Power of Competence. The Council had no questions.

RESOLVED: That it be proposed that the Stoke Ferry Parish Council enacts the General Power of Competence and that in doing so it confirms that it has the following in place; Two thirds or more of the Councillors have been elected; rather than co-opted or appointed as of 6th January 2021 where seven of the nine Councillors are elected and the Clerk to the Parish Council holds The Certificate in Local Council Administration as of 22 April 2020. (Cllr Sue Lintern proposed; Cllr Kit Hesketh-Harvey seconded; all were in favour).

09/21 To Approve the Budget and Precept 2021/22

The Clerk had circulated the draft proposed Budget and Precept information for 2021/22. The Council agreed through discussion that it preferred not to raise the precept for 2021/22 as the accounts were favourable and as a token to the community during which had been a difficult year and for the months ahead it was felt prudent to reduce the precept by £1k from what had been requested in 2019/20.

RESOLVED: That the proposed Budget for 2021/22 be approved and the amount of £14,806 be precepted for 2021/22**.** (Cllr Janet Taylor proposed; Cllr Sue Lintern seconded, all were in favour).

10/21 To Monitor the Action Plan 2020/21

The Chair summarised the projects in hand and advised that the badges for the finger posts were hold whilst missing finger posts were resolved with the Right of Way Officer. The cemetery path, climate change, parish action plan and tree planting would be deferred to the 2021/22 action list. The Clerk agreed to add Buckenham Drive land transfer. The Common Land would be discussed further in February.

11/21 To Approve Thank You Gift for Retiring Volunteer Resident

The Chair advised that the Editor of the Village Pump magazine had retired from the role which he had voluntarily undertaken over the last 20 years giving many hours of his free time a month. The Chair suggested that the Parish Council gift him in recognition of exceptional and outstanding public service under general power of competence within acceptable items class 10. The Pump had serviced the Parish Council for the past 20 years and without this form of communication the community would have been a lesser well off.

RESOLVED: That a gift be purchased of up to £150 by way of a framed picture and/or a tree planted within the parish in honour of his services be approved. (Cllr Sue Lintern proposed; Cllr Janet Stocking seconded, seven were in favour and one abstained).

12/21 To Approve Payments to date

The following payments were presented for approval:

Payee	Payment for	Net	VAT	Total
Clerk	Clerks Wages and Expenses - Dec 2020	299.54	0.00	299.54
HMRC	HMRC - PAYE Dec 2020	71.60	0.00	71.60
Grounds Maintenance	3x Bins Twice empty; cut yew tree down & cut cemetery hedge	208.00	0.00	208.00
Thomas B Bonnetts	Bin bags for Handyman	3.90	0.78	4.68

Legal Advice	Fees as Per Dec 2020 Minutes approval.	1250.00	250.00	1500.00
Anglian Water	Cemetery Sept - Dec 2020	7.39	0.00	7.39
Glasdon Ltd	Litter Bin for Playing Field	386.40	77.28	463.68
Scribe	Accounting Package - Annual Subscription from 1st April 2021 as per Dec 2020 Minutes Approval.	288.00	57.60	345.60
Compass Point	Consultant Advice in respect of SFNP - Progression of NP to Draft Policy Ideas (24 hrs). From NP Granted Funds budget code.	960.00	4.50	964.50
	Total	**3474.83**	**390.16**	**3864.99**

RESOLVED: That the payments be approved as presented. (Cllr Donna Stocking proposed, Cllr Stuart Collins seconded, seven were in favour and one abstained due to a declaration of interest).

13/21 Urgent Matters – Chairman

The Chair shared that at the beginning of the Covid-19 pandemic the Parish Council had applied and were successful in receiving a grant to assist the community with any needs they may have had as a result of hardship. It was returned to Norfolk County Foundation in full as volunteers at the time did not require reimbursement for shopping and prescription journeys made for residents as it had been fitted around their own journeys. However, the volunteers were now willing to help residents who may need transport to get to their vaccination that could be as far away as Terrington St Clement. Thermometers and facemasks needed to also be available for volunteers before transportation could take place. The Chair had asked the Norfolk Community Foundation for information on available grant funding to cover transport costs and thermometers and awaited details and agreed to keep the Council up to date on progress.

14/21 To Receive Urgent items of concern & matters to be included on the next agenda from the Parish Council and note forward items

The Clerk agreed to thank to Mr Sparkle for taking down the Christmas lights.

The Clerk agreed to report fly-tipping on the Common and on the A134 in the direction of the roundabout on the bypass.

Cllr Kit Hesketh-Harvey shared that he believed the BCKLWN had stated that they wished the Mill to hold quarterly meetings of the Mill Liaison Committee and the last meeting had been held in August. There had been no information regarding the Snetterton site planning application from Breckland Council since November 2020. The Environment Agency had replied to a personal report made by Cllr Kit Hesketh-Harvey about two squeaking conveyor belts in December 2020 over four-day period and a second three days later. He shared that he had not complained directly to the Mill, but he had wanted to see how long the Mill noticed before they acted themselves. The Clerk agreed to contact the Mill and ask their procedure for monitoring noise as well as following up on a copy of the noise survey.

Cllr Andy Hayward attended a webinar regarding recycling credits and the Clerk agreed to add to the February agenda.

15/21 Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance

Cllr Martin Storey – He had joined the meeting but due to internet issues had to leave but had shared that if there were any issues to contact him.

Cllr Colin Sampson - Shared that he had found it was not acceptable where planning applications noted 'unknown species' of trees and this should not happen as people should understand what the species was before cutting or removing. He would encourage anyone to report fly-tipping where found. Virtually everyone at the BCKLWN was doing an additional or new job because of COVID-19 and more so since before the first lockdown, so he wished to advise all to be patient when contacting them for a response on anything as it effected all departments. The food collection aspect of the waste contract was still being negotiated though other parts of the service will carry on. The new contractor was due to start in April 2021. He added should anyone need anything he can help with to contact him with details available online via the BCKLWN website.

16/21 To Adjourn the meeting to allow for public comments
The meeting was adjourned and reconvened, there were no comments.

17/21 To Confirm the Date of the Next Ordinary Meeting – Wednesday 3 February 2021 at 7 pm.

Closed at 8.35 pm