

Minutes of Stoke Ferry Parish Council Meeting held in The Community Centre  
At 7.30pm on Wednesday 13 August 2014

Those Attending: Cllr Mrs D Clements (Chairman), Cllr Mrs S Lintern (Vice-Chairman), Cllr Mrs J Stocking, Cllr P Denny, Cllr L McCarthy, Cllr T Ryves, Mrs C Hardy (Clerk) 2 members of the Public.

1 To Consider Accepting Apologies for Absence: Apologies were received from Cllr Mrs Leamon

2 To Approve the Minutes of the last Council Meeting on 9 July 2014

Cllr P Denny proposed acceptance of the Minutes seconded by Cllr L McCarthy. **Carried**

3 To Consider Matters Arising from the Minutes:

Item 3

The new light in Boughton Road should be connected on Monday 11 August – a check will be made to see if this has been done.

Item 8

The occupiers of the cottage in Lynn Road have erected a temporary safety barrier at the front of their property

Surface in Bridge Road approaching the A134 roundabout – Highways will be carrying out some remedial works in about 4-6 weeks' time.

Bridge Road surface near The Old Bull/culvert – Highways will inspect this area in due course.

4 To Record Declarations of Interest:

There were no declarations of interest

5 To Consider Responses Relating to Defibrillator in the Phone Box

Cllr Mrs Stocking advised the meeting that only 4 responses had been received to her article in The Pump, one person was happy to help at any time, one concerned about vandalism/cost of this venture. Cllr Ryves advised that the telephone box would have to be taken over by the PC should this go ahead. Cllr Mrs Stocking advised it would not be worth spending money on this if only four people from the village were interested. Cllr Mrs Clements suggested shelving this for a time. It was agreed that Cllr Mrs Lintern would put an item on the Playing Field Face Book Page referring to the Defibrillator and Speeding in the village, and report back to the next meeting.

6 SNAP Meeting Update

Cllr Mrs Clements advised that during the holidays the police would be concentrating on open areas, ie playing fields etc.

7 Village Liaison Meeting Update

Cllr Mrs Clements advised that the Air Filters were still being looked into, it is not known as yet why they fluctuate. Cllr McCarthy asked what was the alarm that had been going off this week.

8 Norfolk Association of Local Councils – Changes to Constitution

Cllr Mrs Clements asked if anyone had any comments to make on this document. There were no comments.

9 To Consider Planning Applications:

Approval of Planning for Extension to dwelling following demolition of existing extension at La Chaumier Greatmans Way

Reserved Matters Application – construction of three bungalows at Sandralan Lynn Road – Supported by Parish Council

Received since publication of Agenda:

Planning Approval – erection of a single storey house on plot with full planning permission – 9 The Hollow.

Application for Change of Use to create 4 new dwellings, new 4 bay garage block at the Former Dukes Head and Premises Wretton Road

10 To Approve Payments to be Made:

James Bradfield School - £61.76 – Hire of Hall – June/July  
CGM Ltd - £149.45 – Grounds Maintenance – July  
Westcotec Ltd - £37.06 – Lighting Maintenance July/August  
Mrs C Hardy - £327.41 – Salary and Expenses – July  
Glazewing Ltd - DD - £25.20 – Collection of Waste - the Cemetery – July  
E-on – DD - £33.66 – Lighting – July  
Thomas B Bonnett - £399.74 – Fixing Grit and Dog Bins in Place  
Fraser Dawbarns LLP - £600.00 – Legal Advice

Statement of Accounts as at 31 July 2014 – Balance in Bank – Community Account £758.25, Business Saver Account £18541.86 – a total of £19300.11

### **CLlr McCarthy proposed approval for payment seconded by CLlr Denny – Agreed**

The Clerk informed the meeting that the PC had received a refund of £593.26 from NCC Parish Partnership relating to the new and replacement lights

#### 11 Correspondence Received:

Barclays Bank – approval of CLlr Mrs Clements as signatory  
Norfolk ALC – Appraisal Training in September  
Email from Donna Stocking re condition of stone wall in Furlong Road  
Email from Sharon Ludford, Neighbourhood Officer – date of next SNAP Meeting  
Norfolk ALC – Clerks and Councillors Training Session in Downham Market

#### 12 To Receive Further Information or suggested items to be considered for the next meeting Agenda:

CLlr Denny asked when the bench near Anglian Water was going to be replaced. The Clerk will chase this up

CLlr Mrs Stocking queried that now SNAP Meetings are held in schools, there should be no charge levied for these meetings, should it not be the same for the parish council. The Clerk will check on this when the school returns after the holidays

CLlr Mrs Stocking asked again about allotments in The Cemetery – the Clerk advised that as the majority of the area had been consecrated it could not be dug up. Mrs Stocking queried whether a wild flower meadow could be created on this area. The Clerk will look into this.

CLlr Mrs Lintern advised that all the old play equipment have been removed from the playing fields ready for new equipment to be received at the end of August, she also queried the donation the parish council were giving them towards equipment, CLlr Mrs Clements stated a receipt needs to be provided before the money can be released.

- A member of the public said she had a print out for the village showing all the amenities/facilities, ie surgery, good bus service etc. It was agreed that the Clerk write to the Member of Parliament for this area pointing out the lack of amenities in the village.

CLlr Denny referred to the time one has to wait for an appointment with their doctor or the time waiting at the open surgeries. The Clerk was asked to write to Elizabeth Truss MP about the lack of facilities in the village.

CLlr Mrs Clements stated that she was not happy with receiving bullying emails from parish councillors and if it continued would take the matter further.

A phone call received from Stoke Ferry Regeneration to say works to tidy site near village hall should take place week commencing 28 July – referred to in June Meeting. No works started the Clerk will chase up

Phone call received from Tony Howell BCKLWN stating the Housing Standards Department are looking into the accommodation at the Star Fish Bar Lynn Road – referred to in the June Meeting

There being no further business the meeting closed at 8.30pm

13 Date and Time of Next Meeting: - Wednesday 10 September 2014 at 7.30pm

Chairman .....

Date:.....

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

**Exclusion of Press and Public – Standing Order 3d**

14 To Consider Staffing Matters:

CLlr Mrs Clements informed the meeting that the Settlement Agreement between the Parish Council and the Clerk had now been agreed between the solicitors and finalised being signed by both parties. The final date for the Clerk’s employment will be 30 September 2014. Payment to be made to the Clerk within 14 days of this date, together with any outstanding expenses due. It was agreed that 17.5 days holiday pay will also be due.

CLlr Mrs Clements stated there seemed to be a rumour about who would be taking over the position. The closing date for applications is 29 August; therefore everyone will be notified of any applications immediately after that date. If there had not been time to acquire references an appointment can be made subject to satisfactory references.

CLlrs Mrs Clements said a decision must be made as to how many hours a new clerk would be required to work, suggesting 6 but if this was not sufficient it should be increased. She also pointed out that the advert did not go in any of the local papers as the cost was prohibitive.

CLlr Mrs Clements would like interviews to be held on Tuesday 2 September at 7.00pm in The Community Centre.

This part of the meeting finished at 8.40pm.

Chairman .....

Date .....