

# **STOKE FERRY ORDINARY PARISH COUNCIL MEETING**

All Stoke Ferry Parish Councillors are summoned

On **Wednesday 1 August 2018 at 7.00pm**

in Stoke Ferry Village Hall

Published by: Helen Richardson, Parish Clerk & RFO

On 23 July 2018

## **MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING**

### **AGENDA**

1. Emergency Evacuation Procedures
2. Openness and Transparency Notice - The Parish Council record the meeting.
3. To receive apologies for absence
4. To receive Declarations of Interest from Members on any item to be discussed
5. To approve the Minutes of the Meeting on 4 July 2018
6. To Note: Clerk's Report (Inc Matters Arising)

### **Village Management**

7. To Approve: Community Emergency (Recovery) Plan
8. To Consider: Purchase of Bench
9. To Consider: Cemetery Bin Waste Removal
10. To Consider: Gardens Area Watering in August
11. To Consider: BCKLWN Air Quality Control Monitoring – Buckenham Drive
11. To Plan: The Battle's Over A Nation's Tribute and Remembrance Sunday 11<sup>th</sup> November 2018 & Invitations
12. To Report: Any Handyman/Norfolk County Council Rangers or Public Rights of Way (Footpaths/Bridleway) Issues and Potential Volunteer Maintenance in the Village

### **Parish Council Management**

13. To Adopt the Communications Protocol

### **14. Planning**

- a) For Consideration: Construct 2 stables and a tack-room in a field sited within the curtilage of the property. at Micklefields High Street Stoke Ferry King's Lynn Norfolk – for return of comment by 2<sup>nd</sup> August.
- b) To Note: 8/01225/F Stoke Ferry Demolition of garage and conservatory and construction of two storey rear extension and the construction of a single garage Carnegie Lodge 27 Wretton Road Stoke Ferry King's Lynn Norfolk PE33 9SQ – no comment returned.
- c) To Receive an Update on the Neighbourhood Plan Update – Cllr Kit Hesketh-Harvey

### **Finance and Anything Else**

15. To Approve payments of bills – To be tabled
16. Urgent items as agreed by the Chairman
17. To Review Forward Agenda Items
18. Public Participation - To receive information or suggested items to be considered at the next meeting including Cllr Colin Sampson (BCKLWN) and Cllr Martin Storey (NCC), if in attendance
19. To Note date and time of next meeting – Wednesday 5 September 2018 at 7.00pm

## **Forward Agenda Items**

### **SEPTEMBER**

Cemetery Hedge  
Conclusion of Audit\*  
Working Party Terms of Reference  
Remembrance Day \*  
Return of External Audit 201819\*  
Budgeting First Draft 201819\*  
Code of Conduct Review  
Standing Orders Review  
Complaints Policy Review

### **OCTOBER**

Christmas Arrangements\*  
Village Sign  
Dog and Waste Bin Provision  
Gardens Area Map  
Parish Partnership Funding 201920 Update  
Clerk Appraisal and Development Plan – private HR meeting\*

### **DECEMBER**

Draft Precept and Budget\*

### **JANUARY**

Approval of Precept and Budget\*

### **FEBRUARY**

Internal Auditor Appointment\*

### **MARCH**

GDPR/Data Protection Annual Review\* (Data Protection Committee)

### **APRIL**

Assets List Review\*  
Annual Insurance Renewal\*

### **MAY and Annual Parish Meeting**

Review of Standing Orders and Financial Regulations\* (inclusion of GDPR/Data Protection)  
Review of Policies and Cemetery Fees\*  
Audit Return 201819\*

### **JUNE**

Councillor Training Approval

\* standard item